

## The Hong Kong Polytechnic University

<b>Subject Code</b>	COMP4002
<b>Subject Title</b>	Experiential Learning
<b>Credit Value</b>	12 Training Credits
<b>Level</b>	4
<b>Pre-requisite/ Co-requisite/ Exclusion</b>	Exclusion: COMP4000 Industrial Placement, COMP4001 Internship
<b>Objectives</b>	<p>(1) To facilitate a dynamic exchange among students, industry professionals, and the university, fostering a unique educational setting that extends beyond traditional campus boundaries.</p> <p>(2) To provide students with practical work experience where they can apply classroom knowledge in system analysis, design, implementation, testing, and maintenance.</p> <p>(3) To equip students with the skills necessary to communicate and collaborate effectively, efficiently, and professionally within a workplace environment.</p> <p>(4) To develop students' awareness of global trends in technology and industry, enabling them to operate in diverse, cross-cultural work environments and enhancing their ability to engage with international teams.</p>
<b>Intended Learning Outcomes</b>	<p>Upon successful completion of this course, students will:</p> <p><u>Professional/Academic Knowledge and Skills:</u></p> <ul style="list-style-type: none"> <li>a. Apply academic concepts to both social and technical contexts.</li> <li>b. Enhance their knowledge, confidence, and maturity, contributing to a more successful completion of their undergraduate studies.</li> <li>c. Develop a deeper understanding of computing practices and professional knowledge.</li> </ul> <p><u>Attributes for All-roundedness:</u></p> <ul style="list-style-type: none"> <li>d. Acquire a substantial understanding of business and industrial practices, which are typically not covered within campus learning environments.</li> <li>e. Utilize principles learned in the classroom to address real-world challenges and adapt to professional settings.</li> <li>f. Enhance interpersonal skills, communication abilities, and other essential soft skills.</li> </ul>

	g. Develop an enhanced global perspective by engaging with diverse workplaces and international practices, fostering cultural sensitivity and adaptability in a globalized workforce.
<b>Subject Synopsis/ Indicative Syllabus</b>	N/A
<b>Teaching/Learning Methodology</b>	<p>To fulfill the aforementioned objectives and learning outcomes, the experiential learning comprises two components: work experience and non-local learning activity. Students are required to choose one of following three experiential learning options. Firstly, students may undertake a 6-month local internship and a 1-week non-local learning activity. Secondly, students may participate in a 2-month outbound exchange or a non-local WIE experience, alongside an 8-week (312-hour) local WIE. Thirdly, students may engage in other approved activities with special departmental approval.</p> <p>The options are summarised below:</p> <ol style="list-style-type: none"> <li>1. (i) a 6-month local internship <u>AND</u> (ii) a 1-week non-local study tour, a 1-week non-local service learning trip, or a 1-week non-local summer program; or</li> <li>2. (i) a 2-month outbound exchange or 2-month non-local WIE <u>AND</u> (ii) an 8-week (312-hour) local WIE; or</li> <li>3. Other activities, subject to special approval.</li> </ol> <p>In general, local activities (e.g., local internship, local WIE) should take place in Hong Kong. Conversely, non-local activities are required to be conducted outside of Hong Kong.</p> <p>Each student's Academic Advisor should serve as his/her Experiential Learning Supervisor. The Academic Advisor / Experiential Learning Supervisor will provide guidance and advice related to the experiential learning activities. For instance, he/she will visit his/her student during the internship, evaluate the performance and liaise with the company to settle with any early problem detected.</p>

Assessment Methods in Alignment with Intended Learning Outcomes	Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)						
			a	b	c	d	e	f	g
	Continuous assessment and report/certificates	100%	✓	✓	✓	✓	✓	✓	✓
	Total	100 %							
	Assessment of experiential learning is based on the following:  • <b>Continuous Assessment by the Academic Advisor / Experiential Learning Supervisor:</b> This involves regular feedback and evaluation of the student's progress during the experiential learning period. The academic advisor or experiential learning supervisor will assess the student’s work, engagement, and professional development.  • <b>Appropriate Reports/Certificates Based on Existing Activities:</b> For activities such as outbound exchange programs, summer internships, or other approved experiential learning opportunities, students are required to submit relevant reports and/or certificates from the host institution or organization. These documents must confirm the student's participation and provide a description of their work and achievements. Such reports or certificates will be used to assess the student’s learning outcomes and ensure that the experience aligns with the course objectives.  The final assessment of the internship or experiential learning activity will be graded on a <b>Pass</b> or <b>Fail</b> basis, based on the two components outlined above. This assessment is worth <b>12 training credits</b> ; however, these credits do not contribute to the academic credits required for graduation, nor do they affect the student’s GPA calculation. Typically, a <b>Fail</b> grade may be assigned if the student fails to complete the required duration of the internship or does not meet the agreed-upon learning outcomes due to inadequate performance during the internship.  <b>Reasonable accommodations</b> will be provided for students facing academic challenges or with disabilities, ensuring equal opportunities to complete the course requirements successfully.								
Student Study Effort Required	Experiential learning							16-25 weeks	

<b>Reading List and References</b>	N/A
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