

## Learning, Teaching and Assessment (LTA) Arrangements for Summer Term, 2021/22

Academic Registry

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From: VP(EDU)  
To: All Students  
c.c.: All Staff  
Date: 18 February 2022  
Subject: Learning, Teaching and Assessment (LTA) Arrangements for Summer Term, 2021/22

Dear Students

In light of the ongoing epidemic situation in Hong Kong, the University has decided on the Learning, Teaching and Assessment (LTA) arrangements for the Summer Term as detailed below:

### (A) Learning and Teaching (LT) Arrangements

#### General learning and teaching activities

All general learning and teaching activities, e.g. lectures, tutorials, etc., will be conducted in **either hybrid mode** (i.e. students can attend classes either face-to-face or online) **or online mode**. Blackboard Collaborate Ultra, MS Teams, or Zoom will be used for online LT as appropriate. All lectures, seminars and tutorials will be video-taped and uploaded to the Learning Management System (LMS) for students' reference and revision. The exact delivery mode, be it hybrid or online, will be subject to the epidemic situation nearer the time.

#### Essential learning and teaching activities

Arrangements for essential face-to-face (f2f) learning and teaching activities, such as practicums, clinical skills training, laboratory and studio sessions as deemed mandatory by Faculties/Departments, will be **decided by subject offering departments in achieving the intended learning outcomes**. Departments may consider making alternative arrangements for taking the essential f2f learning and teaching activities for students residing outside Hong Kong if feasible. If alternative arrangements to fully achieve the learning outcomes cannot be made for these students, students will be advised in advance not to register for subjects with these activities. Students should also take note that f2f activities may be suspended/deferred if the

epidemic situation continues unabated.

(B) Subject Registration

To facilitate students' subject registration, subject teachers will provide LT information about the subjects (e.g. whether there are essential f2f learning and teaching activities). Such information will also be available from the Academic Registry (separate email will be issued to students before the subject registration exercise commences i.e. **before 3 March 2022**). Students must attend to the subject registration information carefully, and contact the subject teachers concerned thereafter if they have any questions.

(C) Assessment Arrangements

Assessment arrangements will be reviewed later taking into account the epidemic development near the time. Information on the exact assessment format (e.g. on-campus invigilated examination, online invigilated examination, take-home examination and continuous assessment) will be provided to students near the time for making necessary arrangements, e.g. making ready the requisite devices (e.g. notebook, camera and other necessary electronic devices) for online examinations and making travel arrangements back to Hong Kong for on-campus examinations.

(D) Learning Support and Enquiries

Should you encounter any difficulties with your studies, please contact your academic advisors and subject teachers for learning support, whether on online learning, study load, learning outcomes, assignments or assessment requirements.

If you have any questions about the above arrangements, please contact the Academic Registry [hotline: (852) 2333 0600 or email: [ar.dept@polyu.edu.hk](mailto:ar.dept@polyu.edu.hk)].

The University will continue to monitor and assess the situation closely and will provide updates as and when necessary. Take care and stay vigilant!

Professor K.Y. Wong  
Vice President (Education)