

# The Hong Kong Polytechnic University

## Subject Description Form

*Please read the notes at the end of the table carefully before completing the form.*

<b>Subject Code</b>	CLC3265P (2019-20 onward) CBS3265P (2018-19 and before)
<b>Subject Title</b>	Chinese Communication for Health Science
<b>Credit Value</b>	2
<b>Level</b>	3
<b>Pre-requisite / Co-requisite/ Exclusion</b>	Nil. (Students will take this subject in their 3 <sup>rd</sup> year of study when they will have normally completed the general language and communication requirements in Chinese (LCR-Chinese) in their 1 <sup>st</sup> and/or 2 <sup>nd</sup> years)
<b>Objectives</b>	This subject aims to enhance students' Chinese competence to cope with the workplace communication requirements relative to their training in specific discipline of Health Technology and Informatics.
<b>Intended Learning Outcomes</b>  <i>(Note 1)</i>	Upon completion of the subject, students will be able to: (a) read Chinese reports, articles and related documents in this field of study; (b) write Chinese report, proposal, and related documents in this profession; (c) develop effective communication skills and strategies for promotion activities; (d) give oral presentation for experts and layman;  Students will be required to read and write intensively for enhancing their proficiency level in written Chinese. The mastering of effective communication skills in both written and spoken Chinese will also facilitate their life-long learning in various disciplines.
<b>Subject Synopsis/ Indicative Syllabus</b>  <i>(Note 2)</i>	<ol style="list-style-type: none"> <li>1. Professional related literacy in Chinese <ul style="list-style-type: none"> <li>• reading of reports, articles, proposals and related documents</li> </ul> </li> <li>2. Chinese writing for professional activities <ul style="list-style-type: none"> <li>• writing proposals for promotion activities</li> <li>• writing expository essays for publicity</li> </ul> </li> <li>3. Chinese writing for practical communication in various context <ul style="list-style-type: none"> <li>• letters of correspondence,</li> <li>• official notice, email corresponding, instruction, draft of speech,</li> <li>• introductory leaflet, poster information for publicity</li> </ul> </li> <li>4. Oral Presentation <ul style="list-style-type: none"> <li>• power point presentation in formal / informal context for experts and/or laymen</li> </ul> </li> </ol>

<p><b>Teaching/Learning Methodology</b></p> <p>(Note 3)</p>	<p>The subject will motivate the students' active participation by assigning group collaboration, individual presentation, and group discussion. Teaching materials will be presented in both printed mode and audio-visual mode. For the training of accuracy in written and spoken Chinese, students will be supplemented with materials in self-access manner. Teacher consultation will be offered to the students depending on individual need. Lessons will be delivered in Chinese.</p> <p>Before doing oral presentations, students will be arranged to acquire some field work experience in the profession, so that they can have a better idea of what should be included, and how to say it in real professional contexts.</p>																																																			
<p><b>Assessment Methods in Alignment with Intended Learning Outcomes</b></p> <p>(Note 4)</p>	<table border="1" data-bbox="520 703 1461 1115"> <thead> <tr> <th rowspan="2">Specific assessment methods/tasks</th> <th rowspan="2">% weighting</th> <th colspan="4">Intended subject learning outcomes to be assessed (Please tick as appropriate)</th> </tr> <tr> <th>a</th> <th>b</th> <th>c</th> <th>d</th> </tr> </thead> <tbody> <tr> <td>1. Report</td> <td>30 %</td> <td>√</td> <td>√</td> <td>√</td> <td></td> </tr> <tr> <td>2. Practical writing</td> <td>20 %</td> <td>√</td> <td>√</td> <td>√</td> <td></td> </tr> <tr> <td>3. Role play</td> <td>20 %</td> <td></td> <td></td> <td>√</td> <td>√</td> </tr> <tr> <td>4. Oral presentation</td> <td>20 %</td> <td>√</td> <td></td> <td>√</td> <td>√</td> </tr> <tr> <td>5. In-class participation</td> <td>10 %</td> <td>√</td> <td>√</td> <td>√</td> <td>√</td> </tr> <tr> <td>Total</td> <td>100 %</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)				a	b	c	d	1. Report	30 %	√	√	√		2. Practical writing	20 %	√	√	√		3. Role play	20 %			√	√	4. Oral presentation	20 %	√		√	√	5. In-class participation	10 %	√	√	√	√	Total	100 %				
Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)																																																		
		a	b	c	d																																															
1. Report	30 %	√	√	√																																																
2. Practical writing	20 %	√	√	√																																																
3. Role play	20 %			√	√																																															
4. Oral presentation	20 %	√		√	√																																															
5. In-class participation	10 %	√	√	√	√																																															
Total	100 %																																																			
<p><b>Student Study Effort Expected</b></p>	<table border="1" data-bbox="520 1155 1461 1487"> <tr> <td colspan="2">Class contact:</td> <td colspan="4"></td> </tr> <tr> <td>▪ Seminar</td> <td></td> <td colspan="4">26 Hrs.</td> </tr> <tr> <td colspan="2">Other student study effort:</td> <td colspan="4"></td> </tr> <tr> <td>▪ outside class practice</td> <td></td> <td colspan="4">40 Hrs.</td> </tr> <tr> <td>▪ self-study</td> <td></td> <td colspan="4">20 Hrs.</td> </tr> <tr> <td colspan="2">Total student study effort</td> <td colspan="4">86 Hrs.</td> </tr> </table>						Class contact:						▪ Seminar		26 Hrs.				Other student study effort:						▪ outside class practice		40 Hrs.				▪ self-study		20 Hrs.				Total student study effort		86 Hrs.													
Class contact:																																																				
▪ Seminar		26 Hrs.																																																		
Other student study effort:																																																				
▪ outside class practice		40 Hrs.																																																		
▪ self-study		20 Hrs.																																																		
Total student study effort		86 Hrs.																																																		
<p><b>Reading List and References</b></p>	<p>路德慶主編（1982）：《寫作教程》。上海：華東師範大學出版社。</p> <p>陳建民（1994）：《說話的藝術》。北京：語文出版社。</p> <p>李軍華（1996）：《口才學》。武漢：華中理工大學出版社。</p> <p>周錫韋復（1996）：《中文應用寫作教程》。香港：三聯書店。</p> <p>王力（1999）：《古代漢語》。北京：北京中華書局。</p> <p>邢福義、汪國勝主編（2003）：《現代漢語》。武漢：華中師範大學出版社。</p> <p>廖玉蕙（2011）：《我把作文變簡單了》。北京：長虹出版社。</p> <p>于成鯤、陳瑞端、秦扶一、金振邦主編（2011）：《中國現代應用文寫作規範叢書》。上海：上海復旦大學出版社。</p>																																																			

Note 1: Intended Learning Outcomes

Intended learning outcomes should state what students should be able to do or attain upon completion of the subject. Subject outcomes are expected to contribute to the attainment of the overall programme outcomes.

Note 2: Subject Synopsis/ Indicative Syllabus

The syllabus should adequately address the intended learning outcomes. At the same time over-crowding of the syllabus should be avoided.

Note 3: Teaching/Learning Methodology

This section should include a brief description of the teaching and learning methods to be employed to facilitate learning, and a justification of how the methods are aligned with the intended learning outcomes of the subject.

Note 4: Assessment Method

This section should include the assessment method(s) to be used and its relative weighting, and indicate which of the subject intended learning outcomes that each method purports to assess. It should also provide a brief explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes.