

# The Hong Kong Polytechnic University

## Subject Description Form

<b>Subject Code</b>	CLC3243P (2019-20 onward) CBS3243P (2018-19 and before)
<b>Subject Title</b>	Chinese Communication for Aviation
<b>Credit Value</b>	2
<b>Level</b>	3
<b>Pre-requisite / Co-requisite</b>	
<b>Objectives</b>	This is a discipline-specific Chinese subject which aims at developing the students' language competence in Putonghua and written Chinese for professional communication necessary for them to communicate effectively with various parties and stakeholders in the sector of aviation.
<b>Intended Learning Outcomes</b>	Upon completion of the subject, and in relation to effective communication with a variety of intended readers/audiences in Chinese, students will be able to:  a. read and write professional reports / manuals for specific purposes;  b. understand and use the terminology of Aviation and Aeronautics in Chinese;  c. produce discipline-related Chinese genres (e.g. notices, guidelines, Aeronautical circulars, other formal letters / emails) with appropriate text structures, interactive strategies and language expressions for different intended readers;  d. communicate in Putonghua for various speech functions in professional context of Aviation such as introducing, clarifying and explaining.
<b>Subject Synopsis/ Indicative Syllabus</b>	1. Reports in Chinese in the Aviation area <ul style="list-style-type: none"><li>• Planning and organizing reports</li><li>• Explaining the background, rationale, objectives, scope and significance of a report</li><li>• Referring to the literature to substantiate reports</li></ul> 2. Specific Chinese writing in a wide range of genres <ul style="list-style-type: none"><li>• Profession-related literacy in written Chinese for both internal and external purposes, such as writing of notices, guidelines and</li></ul>



	<p>Each assignment will be assessed in terms of criterion reference assessing.</p> <p>The overall achievement is obtained by formative assessment.</p> <p>Students may use GenAI in assessment unless they have been told otherwise before the assessment. The work submitted for assessment must be students' own work. The submitted work may not be accepted for the purpose of assessment if its authenticity is questionable. Third-party materials (included AI-generated materials) used in the work must be properly referenced. Submitting third-party materials as their own work is an act of academic dishonesty and will lead to disciplinary actions.</p> <p>Departments and subject teachers have the discretion to request students to make an honour declaration for the authenticity of the work they submit for assessment.</p>	
<b>Student Study Effort Expected</b>	Class contact:	
	▪ Seminars	26 Hrs.
	Other student study effort:	
	▪ Outside class practice, e.g. planning, discussing, and writing assignments and report. ▪ Researching and self-study	56 Hrs.
	Total student study effort	82 Hrs.
<b>Reading List and References</b>	<ol style="list-style-type: none"> <li>1. 民用航空術語編輯組（2002）《民用航空旅客運輸術語》。中國標準出版社。</li> <li>2. 民用航空術語編輯組（2002）《民用航空貨物運輸術語》。中國標準出版社。</li> <li>3. 于成鯤主編（2003）《現代應用文》。復旦大學出版社。</li> <li>4. 于成鯤等主編（2011）《當代應用文寫作規範叢書》。復旦大學出版社。</li> <li>5. 邵敬敏（2007）《現代漢語通論》。上海教育出版社。</li> <li>6. 鄭笑平（2005）《科技寫作》。河南人民出版社。</li> <li>7. 劉金同等主編. (2019). 應用文寫作教程 (第 4 版)（高等學校應用型特色規劃教材）. 清華大學出版社.</li> <li>8. 吳仁麟, 李慶芳. (2023). AI時代的思考與寫作. 布克文化</li> </ol>	

	9. 郭莉, 郝麗霞. (2017). 經濟應用文寫作 (第 3 版) (高等學校應用型特色規劃教材). 清華大學出版社.
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