



THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學

CAMPUS FACILITIES AND SUSTAINABILITY OFFICE  
設施及可持續校園處

**The Hong Kong Polytechnic University**  
**Campus Facilities and Sustainability Office**  
**PUBLIC NOTICE**

**Notice for Inviting Expression of Interest for Tendering for**  
**Safety Enhancement Works to External Wall of Block M**

The Campus Facilities and Sustainability Office is compiling tenderer list for Safety Enhancement Works.

**Safety Enhancement Works to External Wall of Block M (Reference No. 3610)**

The site is located at Block M, The Hong Kong Polytechnic University. Block M is a 20-storey building with height about 80m and built in 2000.

The scope of work shall include but not limited to the followings:

1. Completing retiling to external wall with an approximate area of 4,200 square meters;
2. Replacement with new architectural fins of mechanical anchorage design to external wall. Total length of the fins is approximately 2,900 meters; and
3. Repairs to window leakage at specific locations as well as sundry repairs to building facilities on external wall

Tenderer's attention is drawn to the followings:

- a. The tenderer for captioned project shall be a General Building Contractor registered under the Buildings Ordinance;
- b. The use of metal scaffolding as access and working platforms for execution of works;
- c. Provision of extensive precautionary measures to protect campus user/contractors' workers and existing properties against bodily injury and damage respectively;
- d. For minimizing the site disturbance to campus activities, the work will be divided into 3 major phases and executed on specific time slots. Construction period is about 33 months from Quarter 4, 2025 to Quarter 3, 2028 tentatively.

Should you have the interest in tendering, please also complete the Contractor Profile Form and Job Reference Form which can be downloaded from the below link for our consideration:

<https://drive.google.com/drive/folders/1BCM0hmkrTxmQ2zCnH8GGWXt95bexcI2?usp=sharing>

The University will evaluate and select the contractors according to the following aspects:-

- (i) Relevant job reference
- (ii) Annual turnover and audited accounts for the past three years
- (iii) Appropriateness of key personnel
- (iv) Health, safety and environment policy
- (v) Quality of work

**Applications for Inclusion on the Lists of Tenderers**

The submission must be stamped with the company chop, enclosed with all necessary supporting documents and clearly stated the following:

“Safety Enhancement Works to External Wall of Block M  
(Reference No. 3610)”

Please note that we accept the application via email only. Interested contractors shall submit the application via email [sdlhm@hkstar.com](mailto:sdlhm@hkstar.com) to the Seniorman Design Limited on or before **3:00 PM, 22 April 2025.**

Incomplete or late applications may **not** be considered.

The University is not bound to invite any contractors who have expressed interest to tender.

Interested contractors shall note that in case of tendering deficiencies, the procedures in the Appendix A would be followed.

Please feel free to contact Seniorman Design Limited via email [sdlhm@hkstar.com](mailto:sdlhm@hkstar.com) in case you require further information.



CFSO Internal Circular No. 6/05

1. Campus Facilities and Sustainability Office will take disciplinary action against all contractors committing offences of tendering deficiencies.
2. If the contractors cannot provide valid justifications, the following are considered offences -
  - a) withdrawal of a submitted tender,
  - b) failure to collect tender documents and/or submit a genuine tender in which interest to tender has been indicated.
3. Contractors having committed the 'first offence' will receive a warning letter and if a 'second offence' is committed in next tendering, the contractors will be suspended from tendering for a period of 1 year or next tendering whichever the period is longer.
4. The following aims to clarify the definition of offence related to various tendering stages and also outlines relevant disciplinary action to be taken against contractors:-

<b>Contractors' Response during Various Tendering Stage</b>	<b>Action to be Taken by Campus Facilities and Sustainability Office</b>
Not accept tender invitation	No penalty
No response to tender invitation by the stipulated deadline	Not considered as an offence but contractor will be warned in written
Fail to collect tender documents after indicating interest to tender	An offence if valid reason is not provided
Fail to submit genuine tender by the tender submission date	An offence and disciplinary action as outlined in para. 2 to be taken
Withdraw tender after submission	An offence and disciplinary action as outlined in para. 2 to be taken

5. Any queries relating to this circular shall be directed to the Cost and Contract Section if you need further clarification. Queries from your subordinates shall, in the first instance, be dealt with by yourself whenever possible.