The Hong Kong Polytechnic University

Subject Description Form

5. Law Abiding-Compulsory Pass Leadership Test Requirement The grade is calculated according to the percentage assigned; The completion and submission of all component assignments are required for passing the subject; and Student must pass all component(s) if he/she is to pass the subject. The course is designed to enable students to learn and integrate **Objectives** theories, research and concepts of the basic personal qualities (particularly intrapersonal and interpersonal qualities) of effective leaders. This subject also intends to help students develop and reflect on their intrapersonal qualities, interpersonal qualities and connection of learning to oneself. Finally, the subject cultivates students' appreciation of the importance of intrapersonal and interpersonal qualities in effective leadership. **Intended Learning** Upon completion of the subject, students will be able to: Outcomes a. understand and integrate theories, research and concepts on the (*Note 1*) basic qualities (particularly intrapersonal and interpersonal qualities) of effective leaders; b. develop self-awareness and self-understanding; c. demonstrate self-leadership in pursuit of continual selfimprovement: d. apply intrapersonal and interpersonal skills in daily lives; e. appreciate the importance of intrapersonal and interpersonal qualities in effective leadership, particularly the connection of learning in the subject to one's professional development and personal growth; f. recognize and accept their responsibility as professionals and citizens to the society and the world. An overview of the personal attributes of effective leaders: roles **Subject Synopsis/** of intrapersonal and interpersonal qualities in effective leadership **Indicative Syllabus** and university graduates' employability in the service economy; compulsory requirements of the subject: "Learning to learn" (Note 2) assessment; Online Tutorial on Academic Integrity; law abidingleadership assessment; group presentation; individual assignment; class participation. 2. Self-leadership in effective leaders: the importance of selfunderstanding and self-management; "Learning to learn" ability; life-long learning and leadership. Cognitive competence (critical thinking): misinformation, disinformation, and propaganda; different types of thinking styles; critical thinking model; roles of cognitive competence, critical thinking and problem solving in effective leadership; learning to learn.

- 4. Social emotional competence: social awareness; relationship management; the application of social emotional competence in daily lives and in effective leadership.
- 5. Resilience and stress-coping: concepts and theories of resilience and stress-coping; relationship between resilience, stress and stress-coping; role of resilience in effective leadership; application of resilience and stress-coping on daily basis.
- 6. Morality and integrity: moral competence; role of morality in effective leadership; ethical leadership; importance of moral competence in different professions, academic integrity in university students (online tutorial on academic integrity).
- 7. Spirituality: connectedness to others, personal beliefs and values, meaning of life, spirituality and professional development, role of spirituality in effective leadership; spiritual practices in daily lives.
- 8. Law-abidance as a quality of leadership: basic concepts and theories related to law-abiding leadership and socially responsible leadership; importance of law-abiding leadership and socially responsible leadership to professionals and the general public; basic knowledge on national security and the Hong Kong; Hong Kong National Security Law; a brief overview of modern Chinese history, the Constitution, and the Basic Law.
- 9. Cultural competence and global citizenship: cultual competence in a globalized world; global citizenship and effective leadership; responsibilities of university students as both professionals and citizens of the society.
- 10. Effective communication: basic communication skills; importance of effective communication to daily life and leadership; care and compassion in effective leadership.
- 11. Team building: theories, concepts, skills and blocks of team building; role of team building in effective leadership; application of team building in different professions and daily lives.

Note: For the topic on law abidance and the Hong Kong National Security Law, students are required to pass an online assessment with multiple-choice questions. Students can take the assessment with multiple attempts. The assessment does not carry any mark.

Teaching/Learning Methodology

(Note 3)

Students taking this course are expected to be sensitive to their own behavior in intrapersonal and interpersonal contexts. Intellectual thinking, reflective learning, experiential learning and collaborative learning are emphasized in the course. Case studies on successful and fallen leaders will also be covered in the course. The teaching/learning methodology includes:

- 1. Lectures (including e-learning modules);
- 2. Experiential classroom activities;
- 3. Group project presentation;
- 4. Written assignment.

Assessment Methods in Alignment with Intended Learning Outcomes

(Note 4)

Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)					
		a	b	c	d	e	f
1. Class Participation (including 5% "Learning to learn" self-reflection) ^	20%	√	√	√	√	√	√
2. Group Project*	30%	✓	✓	✓	✓	✓	✓
3. Term Paper^	50%	✓	✓	✓		✓	
4. Academic integrity online module and assessment^	0%	✓			✓	✓	
5. Quiz on law abidance and Hong Kong National Security Law^	0%	✓	✓	✓	✓	✓	✓
Total	100 %						

^{*}assessment is based on group effort

Explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes:

1. Assessment of Class Participation (20%): It is expected that both online and classroom activities, and preparation for lectures can help students understand the subject matter and oneself, develop social skills, connect learning to oneself and promote an appreciation of the importance of intrapersonal and interpersonal leadership qualities. Hence, marks for class participation (including the participation in e-learning modules) and preparation for lectures will be given. Students will be assessed by: a) preparation for class (e.g., complete e-learning modules, online assignment, and dig up materials before class), b) participation in class and online learning activities (e.g., completion of worksheets and sharing in class, participation in online discussion forum) and c) volunteering to answer questions and join discussions. Also, students will be invited to rate the performance and learning of other group members in an honest and authentic manner. The marks will reflect the mastery of knowledge, self-reflection and quality of interpersonal skills (such as collaboration with other

[^]assessment is based on individual effort

members and contribution to the group) of the group members. Peer assessment will contribute to marks in class participation.

As the university strategic priority, "Learning to learn" has the aim to support the development of students' ability to engage in the learning process, manage their own learning, and take their learning to a higher level. "Learning to learn" concept will be covered in the lectures and students are required to develop a personal development plan at the beginning of the course. To encourage students to reflect on their experience in achieving their learning goals set in the development plan, students are required to reflect on their learning to learn ability and related learning experience in a reflective journal (5%).

- 2. Assessment of Group Project (30%): Group project presentation can give an indication of the students' understanding and integration of theories and concepts on the personal qualities in effective leadership, personal and group reflections, interpersonal skills and degree of recognition of the importance of active pursuit of knowledge covered in the course.
- 3. Assessment of Term Paper (50%): Individual paper can give an indication of the students' understanding and integration of theories and concepts on the personal qualities in effective leadership, self-assessment, self-reflection, connection of the subject matter to oneself and degree of recognition of the importance of active pursuit of knowledge covered in the course.
- 4. Quiz on Law Abidance and Hong Kong National Security Law (0%): As universities have the obligation to conduct education on the Constitution, Basic Law and Hong Kong National Security Law, students are required to take a 3-hour face-to-face lecture on law abiding leadership and 7 hours of self-study. Based on the related materials on modern Chinese history, the Constitution, the Basic Law, restoration of Hong Kong to mainland China, national security and the Hong Kong National Security Law, students have to take an assessment with 20 multiple choice questions. Students can pass the assessment if he/she has correct answers on at least 16 questions (multiple attempts allowed). A student will fail in this subject if he/she cannot pass this assessment component.
- 5. Academic Integrity Online Module and Assessment (0%): As academic integrity is very important for university students, students are required to take an online Academic Integrity program lasting for two hours. First, students are required to take a multiple-choice test with 10 questions in the pre-test without a passing mark (multiple attempts allowed). After that, students need to study four online modules to understand the concepts of academic integrity and ways to avoid academic dishonesty. Finally, students are required to take another multiple-choice test

with 20 questions in the post-test with a passing benchmark of 15 questions (multiple attempts allowed). A student will fail in this subject if he/she cannot pass this assessment component. They must complete this component by the 5th week of the semester.

Based on the implementation of this subject in the past ten academic years (2012-2022), evaluation findings consistently showed that this subject was able to achieve the intended learning outcomes in the students. The positive evaluation findings are documented as follows:

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- Ma, C. M. S., Shek, D. T. L., Li, P. P. K., Mok, B. P. W. & Leung, E. Y. K. (2016). Qualitative evaluation of a leadership and intrapersonal development subject for university students in Hong Kong. *International Journal of Child and Adolescent Health*, 9(2), 217-224.
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- Shek, D. T. L., & Yu, L. (2014). Post-course subjective outcome evaluation of a subject on leadership and intrapersonal development for university students in Hong Kong. *International Journal on Disability and Human Development*, 13(4), 457-464.
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- Shek, D. T. L., Yu, L., Lin, L., Li, X., Zhu, X., Dou, D., Chai, W., Chak, Y., Ho, W., Leung, E., Li, P., Mok, B., Shek, V., Shek, E., & Jin, T. (2021). Nurturing leadership qualities under COVID-19: Student perceptions of the qualities and effectiveness of online teaching and learning on leadership development. *International Journal of Child and Adolescent Health*, 14(1), 89-100.
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- Yu. L., Shek, D. T. L., & Leung, E. Y. K. (2016). Post-lecture evaluation of a university subject on leadership and intrapersonal development. *International Journal of Child and Adolescent Health*, 9(2), 155-164.

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Student Study Effort Expected	Class contact:					
Enort Expected	 Lectures and experiential/online learning activities 	39 Hrs.				
	Other student study effort:					
	 Group project preparation 	20 Hrs.				
	Reading and writing term paper	61 Hrs.				
	Total student study effort	120 Hrs.				
Reading List and References	 Basic References Catalano, R. F., Berglund, M. L., Ryan, J. A. M., Lonez Hawkins, J. D. (2002). Positive youth development States: Research findings on evaluations of positive development programs. <i>Prevention and Treatment</i> Dalton, J., & Crosby, P. (2007). Being and having: Show excellence in higher education (and people) be a mone does rather than what one has? <i>Journal of Collecturacter</i>, 9(1), 1-5. Davies, L. (2006). Global citizenship: abstraction or fra action? Educational Review, 58(1), 5-25. Dugan, J. P. (2006). Involvement and leadership: A deseanalysis of socially responsible leadership. <i>Journal Student Development</i>, 47(3), 335-343. Dugan, J. P. (2015). The measurement of socially responsible: Considerations in establishing psychom Journal of Educational, Cultural and Psychological 23-42. Hong Kong Government. (2020, July 7). The Law of the Republic of China on Safeguarding National Security Kong Special Administrative Region. Available at https://www.isd.gov.hk/nationalsecurity/eng/pdf/Nt.pdf. Gilley, A., Gilley, J. W., McConnell, C. W., & Veliquet The competencies used by effective managers to be empirical study. <i>Advances in Developing Human R 12</i>(1), 29-45. Goleman, D. (1995). <i>Emotional Intelligence: Why it canthan 1Q</i>. New York: Bantam Books. Houghton, J. D., & Yoho, S. K. (2005). Toward a contin of leadership and psychological empowerment: Wiself-leadership be encouraged? <i>Journal of Leaders Organizational Studies, 11</i>(4), 65-84. Kim, Y. H., Chiu, C. Y., & Zou, Z. M. (2010). Know the Misperceptions of actual performance undermine motivation, future performance, and subjective we <i>Journal of Personality and Social Psychology, 99</i> Kohlberg, L. (1964). Development of moral character a ideology. In M. L. Hoffman, & L. W. Hoffman (Eds) 	ak, H. S., & at in the United we youth t, 5(15), 1-106. aldn't easure of what ege and mework for criptive of College nsible etric rigor. Studies, 12, e People's ity in the Hong SL_QnA_Book etc. A. (2010). alld teams: An esources, a matter more ngency model then should hip and expected achievement ell-being. (3), 395-409. and moral				

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- Shek, D. T. L., & Leung, H. (2016b). Resilience as a focus of a subject on leadership and intrapersonal development. *International Journal on Disability and Human Development*, 15(2), 149-155.
- Shek, D. T. L., & Leung, J. T. Y. (2016). Developing social competence in a subject on leadership and intrapersonal development. *International Journal on Disability and Human Development*, 15(2), 165-173.
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Supplementary References

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Note 1: Intended Learning Outcomes

Intended learning outcomes should state what students should be able to do or attain upon completion of the subject. Subject outcomes are expected to contribute to the attainment of the overall programme outcomes.

Note 2: Subject Synopsis/Indicative Syllabus

The syllabus should adequately address the intended learning outcomes. At the same time over-crowding of the syllabus should be avoided.

Note 3: Teaching/Learning Methodology

This section should include a brief description of the teaching and learning methods to be employed to facilitate learning, and a justification of how the methods are aligned with the intended learning outcomes of the subject.

Note 4: Assessment Method

This section should include the assessment method(s) to be used and its relative weighting, and indicate which of the subject intended learning outcomes that each method purports to assess. It should also provide a brief explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes.