

## Subject Description Form

<b>Subject Code</b>	BRE272
<b>Subject Title</b>	Project Supervision and Contract Administration
<b>Credit Value</b>	3
<b>Level</b>	3
<b>Pre-requisite / Co-requisite / Exclusion</b>	Nil
<b>Objectives</b>	This subject is intended to introduce students the supervision of construction works and the legal context of construction contracts for them to equip with ability to critically apply the required practices and procedures.
<b>Intended Learning Outcomes</b>	<p>Upon completion of the subject, students will be able to:</p> <ol style="list-style-type: none"> <li>a. Acquire knowledge of time, safety and sub-contracting management in supervising construction project works.</li> <li>b. Understand the code of practices and documentation of supervising building works.</li> <li>c. Apply the general principles of contract law to construction contracts.</li> <li>d. Interpret and analyse the contractual procedures, rights and duties stipulated in a construction contract.</li> <li>e. Possess the ability to engage in life-long learning on Construction Contract Law.</li> </ol>
<b>Subject Synopsis/ Indicative Syllabus</b>	<ul style="list-style-type: none"> <li>• Practices and documents of supervising construction works.</li> <li>• Contractual and common law principles and practices.</li> <li>• Characteristics of various standard forms of local and international construction contracts.</li> <li>• Procedure for instructions, variations, payments, claims and certifications.</li> <li>• Responsibility of the contract administrator and works supervisor.</li> <li>•</li> </ul>
<b>Teaching/Learning Methodology</b>	Lectures, tutorials and seminars are conducted throughout the semester. A lecture schedule outlining the topics to be introduced is distributed to the students at the beginning of the semester. During the lecture period topics are introduced, often with reference to professional journal papers. In tutorial periods, students are required to discuss real-life cases related to the lecture topic and during seminars students are required to present the findings of an assigned research topic.

<b>Assessment Methods in Alignment with Intended Learning Outcomes</b>	Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)				
			a	b	c	d	e
	1. Coursework	40%	√	√	√	√	√
	2. Examination	60%	√	√	√	√	√
	Total	100%					
<p>Students will be assessed by:</p> <p>(i) Examination, including problem analysis and essay type question, accounting for 60% and</p> <p>(ii) Through the medium of coursework, including presentation in class of project assignments, accounting for 40% (1 coursework assignment).</p>							
<b>Student Study Effort Expected</b>	Class contact:						
	▪ Lectures		26 Hrs.				
	▪ Tutorials		13 Hrs.				
	Other student study effort:						
	▪ Student study effort		123 Hrs.				
	Total student study effort		162 Hrs.				
<b>Reading List and References</b>	<p><b>Indicative Reading List:</b></p> <p>Websites of the works departments under Development Bureau of HKSAR Government.</p> <p>Hills, M.J. (2001) <i>Building Contract Procedures in Hong Kong</i>. Longman Hong Kong Education.</p> <p>Murdoch &amp; Hughes (1996) <i>Construction Contracts: Law &amp; Management</i>. E &amp; EN Spon, U.K.</p> <p>Shum, C. (1998) <i>General Principles of Hong Kong Law</i>, 3rd ed., Longman, Hong Kong.</p>						