

5 January 2022

BEEE Mentorship Programme 2021/22

Dear Alumni,

As academics, the Department of Building Environment and Energy Engineering (BEEE), formerly referred to as the Department of Building Services Engineering, has the expertise to pass on the knowledge and theory to future BEEE graduate professionals but we don't have on-the-ground, everyday working awareness that we know our students would benefit from and greatly value. But you do!

About the Programme

The BEEE Mentorship Programme was established in 2002, designed to foster a caring and supportive relationship between a mentor and a mentee. In the Programme, each of our full-time BEEE students can be nurtured by a mentor who is a mature, wise and sensitive practitioner.

While face-to-face contact is highly desirable, we know how busy you are so regular contact through emails, social media, letters and phone calls between yourself and your mentee would also be possible options. More details regarding the Programme can be found at <http://www.bse.polyu.edu.hk/mentors/index.html>. I am delighted to talk to you personally or arrange to meet at any time too.

This year, we will hold a **Kick-off Meeting** (an introductory gathering) for the mentors meeting with the new mentees on **Friday, 11 February 2022 (7:00pm – 8:30pm)** at PolyU. Please refer to the attached Rundown for more details.

To become a Mentor

If you care about the future of the Building Service Engineering (BSE) profession, want to make a difference to Hong Kong's potential impact within the BSE industry and have the flair to inspire, you are the kind of person who would give so much to talented young people who have chosen BSE for their future career. Now, we are looking for individuals who have the ability and understanding:

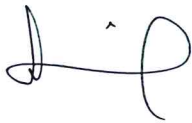
- to foster a caring and supportive relationship
- to encourage the mentee to develop their fullest potential
- to help the mentee cultivate a vision and aspirations for the future
- to help prepare the mentee become a "preferred graduate" for industry

To join the programme, please visit <https://polyu.hk/oHDpR> to fill in an online application form, ***preferably by 17 January 2022, Monday***. We will then contact you in due course.

We should be really most honoured if you become one of our quality mentors. I do hope we may hear from you soon.

Should you have any enquiries, please feel free to contact Ms. Ivy Leung by email at sinka.leung@polyu.edu.hk.

Kindest regards,

A handwritten signature in black ink, appearing to be 'Asif Usmani', written over a horizontal line.

Professor Asif Usmani

Head

Department of Building Environment and Energy Engineering

THE HONG KONG POLYTECHNIC UNIVERSITY

Department of Building Environment and Energy Engineering

BEEE Mentorship Programme 2021/22

Kick-off Meeting

Date : 11 February 2022 (Friday)

Time : 7:00 – 8:30 pm

Venue : Room Z205, 2/F, Block Z, PolyU

Rundown

Time	Venue	Content
6:45 pm – 7:00 pm	Room Z205	Mentee and Mentor Registration
7:00 pm – 7:10 pm		Welcome Speech <i>(Prof. Asif Usmani, Head of Department)</i>
7:10 pm – 7:35 pm		Introduction of “Mentorship Programme” <i>(Professor CM Mak)</i>
7:35 pm – 7:45 pm		Certificate Presentation to Mentors
7:45 pm – 8:30 pm	Room Z204 Room Z208 Room Z210 Room Z212	Meeting Among Mentors and Mentees