

**THE HONG KONG POLYTECHNIC UNIVERSITY**  
**Department of Building Services Engineering**  
**Outstanding BSE Alumni Award 2020**

**香港理工大學屋宇設備工程學系**  
**屋宇設備工程學系「傑出校友」選舉 2020**

**Nomination Form**  
**提名表格**

- This form should be completed by proposer in BLOCK letters. 本提名表格須由提名人以正楷填寫。
- If there is insufficiency space, please use separate sheets (not more than 10 pages). All relevant documents/information which can support nomination should be limited to 30 pages. 如有需要，請以另頁填寫(10 頁以內)，所有與提名表格上資料有關的文件副本不得多於 30 頁，並須與表格一併遞交。
- Please submit a recent colour photograph of candidate with his/her name on the back. Please also submit photocopies of Certificates of Graduation of the candidate with this form. 請附上候選人彩色近照乙張，並於背面寫上其姓名。同時，請附上候選人之專業證書副本。
- All information submitted on this nomination form will be kept strictly confidential and will only be used by BSE, PolyU and the selection panel for the purpose of the selection process. 本表格上提供所有資料將絕對保密，並僅供香港理工大學屋宇設備工程學系及選舉評審團於評選過程中使用。

**Part 1: Candidate's Personal Particulars 候選人個人資料**

<p>1.1 Candidate's Full Name: 候選人姓名</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"><div style="width: 45%; text-align: center;">_____ (In English 英文)</div><div style="width: 45%; text-align: center;">_____ (In Chinese 中文)</div></div>	<p>Salutation: Prof./Dr/Mr/Mrs/Ms/Miss*</p> <p>稱謂 : 教授/博士/先生/女士/小姐</p>	
<p>1.2 Martial Status: 婚姻狀況</p> <p>_____</p>	<p>1.3 Nationality: 國籍</p> <p>_____</p>	<p>1.4 Date of Birth: 出生日期</p> <p>_____</p>
<p>1.4 Contact Tel No.: 聯絡電話</p> <p>_____</p>	<p>1.5 Email Address: 電郵地址</p> <p>_____</p>	
<p>1.6 Correspondence Address: 通訊狀況</p> <p>_____</p> <p>_____</p>		

**Part 2: Candidate's Education & Training Background 候選人教育背景**

2.1 Highest Education Attended 最高教育程度: \_\_\_\_\_

2.2 School/College Attended 曾就讀院校:

(a) University/College 大學/大專: \_\_\_\_\_

(b) Post-graduate Institute 研究院: \_\_\_\_\_

(c) Others 其他: \_\_\_\_\_

2.3 Academic qualifications awarded by BSE, PolyU 由香港理工大學屋宇設備工程學系頒授之學歷資格:

Year of Award 頒授年份	Name of Award in full 獲頒學歷資格
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2.4 Publications/papers written and /or given 著作: 

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### Part 3: Candidate's Affiliations with Organizations & Associations 候選人附屬社團及學會

Name of Organization 所屬社團或學會名稱	Position 職位	Date: from / to 日期: 由/至
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### Part 4: Candidate's Career History 候選人之職業資料

4.1 Present position and brief description of job duties 現任職位及職務簡介:

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Name and Address of Company / Organization:  
公司/機構名稱及地址

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Date commenced:  
任職日期 

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Nature of Business:  
業務性質

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4.2 Previous Position (s) 曾任職位: Name of Company/Organization 公司/機構名稱: Date from/to 日期 由/至:

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### Part 5: Candidate's Support to BSE, PolyU Development 候選人對理大屋宇設備工程學系發展之貢獻

Please describe the candidate's affiliations with any BSE, PolyU and/or alumni bodies and his/her support to BSE's development, including contribution to BSE projects/activities, if any. 請列舉候選人過往與理大屋宇設備工程學系或學系校友會/校友組織的聯繫，及對其發展 (包括曾參與的各項計劃及活動) 所作出的支持或貢獻。

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## **Part 6: Candidate's Honours / Awards 候選人獲頒授之獎項或榮譽**

**Please list and provide evidence of any commendations, statements of authorities, honours and awards previously received by the candidate.** 請列舉候選人曾獲頒授之獎項或榮譽，並提供有關之證明文件。

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## **Part 7: Candidate's Personal Achievements and Contribution 候選人之個人成就及貢獻**

- 7.1 Please give details of the candidate's outstanding achievements in his/her own career and how he/she proves his/her determination, imitative and capabilities toward these achievements. How would you describe his/her accomplishments and contributions in his/her profession?**

請列舉候選人事業上之卓越成就及其工作方面所表現的熱誠和幹勁，並簡述候選人工作表現及其對所屬行業的貢獻。

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- 7.2 Describe the candidate's active participation in community services and his/her significant contribution toward the well-being and betterment of the community in which he/she lives.**

請詳述候選人如何積極參與社會服務及對推動香港或其居住地區之發展所作出的傑出貢獻。

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7.3 **Why do you consider these achievements/accomplishments of the candidate to be outstanding? How did any individual/organization and/or the community at large benefit from the candidate's accomplishments and contributions?**

你為何認為候選人成就卓越？候選人的工作及表現如何令到其他人士、團體或社群受益？

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**Part 8: References 諮詢人**

**Please list two persons of references supporting the nomination 請列舉兩位諮詢人的資料：**

8.1 Name: \_\_\_\_\_ Contact Tel. No: \_\_\_\_\_  
姓名 \_\_\_\_\_ 聯絡電話 \_\_\_\_\_  
(In English 英文) (In Chinese 中文)

Address: \_\_\_\_\_  
地址 \_\_\_\_\_

Email Address: \_\_\_\_\_ Occupation: \_\_\_\_\_  
電郵地址 \_\_\_\_\_ 職業 \_\_\_\_\_

Duration of acquaintance and relationship with the candidate: \_\_\_\_\_  
與候選人之關係及認識時間 \_\_\_\_\_

8.2 Name: \_\_\_\_\_ Contact Tel. No: \_\_\_\_\_  
姓名 \_\_\_\_\_ 聯絡電話 \_\_\_\_\_  
(In English 英文) (In Chinese 中文)

Address: \_\_\_\_\_  
地址 \_\_\_\_\_

Email Address: \_\_\_\_\_ Occupation: \_\_\_\_\_  
電郵地址 \_\_\_\_\_ 職業 \_\_\_\_\_

Duration of acquaintance and relationship with the candidate: \_\_\_\_\_  
與候選人之關係及認識時間 \_\_\_\_\_

Note : These two persons of references may be contacted by the Selection Plane whenever appropriate.  
備註 : 選舉籌委會在有需要時將隨時聯絡以上兩位諮詢人有關候選人之資料。

## Part 9: Proposer's Particular 提名人資料

Name: \_\_\_\_\_ Contact Tel. No: \_\_\_\_\_  
姓名 \_\_\_\_\_ 聯絡電話 \_\_\_\_\_  
(In English 英文) (In Chinese 中文)

Address: \_\_\_\_\_  
地址 \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
電話 \_\_\_\_\_ 傳真號碼 \_\_\_\_\_  
(Office 辦事處) (Mobile Phone 手提電話)

Company Name: \_\_\_\_\_ Position: \_\_\_\_\_  
公司名稱 \_\_\_\_\_ 職位 \_\_\_\_\_

Relationship with the candidate: \_\_\_\_\_ Duration of acquaintance with the candidate: \_\_\_\_\_  
與候選人之關係 \_\_\_\_\_ 與候選人之認識時間 \_\_\_\_\_

### Proposer's affiliation with PolyU 提名人與理大之關係 (can select more than one 可選多項) :

- ☐ Bona fide graduate of PolyU (or its forerunners) or its constituent units 理大 (包括其前身院校)或其轄下院校之畢業生  
Graduation year 畢業年份: \_\_\_\_\_ Name of award 獲頒學歷資格: \_\_\_\_\_  
(please attach photocopies of Certificate of Graduation 請附畢業證書副本)
- ☐ Current staff member of PolyU or its constituent units 理大現任教職員  
Year of services 任職年數: \_\_\_\_\_ Name of department 現職部門: \_\_\_\_\_
- ☐ Honorary graduate/current Council member/current Court member/University Fellow of PolyU  
理大榮譽畢業生/校董會現任成員/顧問委員會現任成員/榮譽大學院士
- ☐ Current member of BSE Department Advisory Committee of PolyU 現任理大學系顧問委員會成員  
學系名稱: \_\_\_\_\_

### Declaration 聲明

I attest to all the facts in this nomination form and agree to seek the candidate's consent for their publication as and when required. I hereby declare that I agree to abide the selection regulations for Outstanding BSE Alumni Award. I am prepared to provide any further information or documents requested by the Selection Panel.

本人謹此聲明此提名表格所填寫之資料真確無訛，並允許在有需要時，請求候選人同意將此等資料公開。本人並同意遵守一切選舉規則，及在選舉籌委會要求下，提供所需資料或文件。

Signature of Proposer 提名人簽名: \_\_\_\_\_ Date 日期: \_\_\_\_\_