

To: All Full-time Students  
From: Academic Secretariat  
Date: 6 September 2018  
Subject: **Certification of Student Status Service for Eligible Students Applying for the MTR Student Travel Scheme Application (Academic Year 2018/19)**

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Dear Students

Starting from 17th of September, the certification of student status (i.e. stamping of school chop) service will be provided to eligible full-time students\* who apply for the MTR Student Travel Scheme. Details of the arrangement are as follows:

<u>Date</u>	<u>Time</u>	<u>Venue</u>
Starting from 17-21 September 2018	12:00 noon to 5:30 p.m.	Room M102, 1/F, Li Ka Shing Tower
From 24 September 2018 onwards <sup>†</sup>	Monday – Friday: 9:00 a.m. to 7:00 p.m. (closed on Saturdays, Sundays & Public Holidays)	Academic Secretariat Service Centre Room M101, 1/F, Li Ka Shing Tower

Eligible students who have applied for the MTR Student Travel Scheme via the MTR online application and have purchased “**Temporary Student Octopus**” can bring along the purchase document to the Academic Secretariat Service Centre in Room M101 for endorsement from now on.

If you have any queries on the above, please feel free to call our enquiry hotline at 2333 0600 during office hours or MTR hotline at 2881 8888.

Academic Secretariat

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\* (1) Students who have not yet reached 26 in age on the date when the application is submitted may apply.

(2) This certification of student status service is **not** applicable to PolyU award programmes administered by SPEED and Research programmes with intake cohorts before 2018/19 academic year. Students who are enrolling on these programmes, please refer to the relevant information provided by SPEED ([www.speed-polyu.edu.hk/](http://www.speed-polyu.edu.hk/)) or Research Office ([www.polyu.edu.hk/ro/](http://www.polyu.edu.hk/ro/)) respectively.

<sup>†</sup> Academic Secretariat Service Centre will be closed at 5:35 p.m. on 24 September 2018.