Subject Selection Process of Chinese Language and Communication Requirements (CLCR) Subjects

All Undergraduate and Higher Diploma students are required to take one 3-credit Chinese Language and Communication Requirements (CLCR) subject. Starting from the 2018/19 intake, Undergraduate and Higher Diploma students are allowed to choose Putonghua version or Cantonese version of this CLCR subject.

Undergraduate and Higher Diploma students are pre-assigned with Putonghua version of CLCR subject. If you are interested in taking the Cantonese version of CLCR, you are allowed to select the subject during the Adjustment before Semester Commencement and Add/Drop Period on a first-come-first-serve basis. The subject selection process is provided in the Appendix I.

Important notes

1. Places of the Cantonese version of CLCR are limited and students can select the Cantonese version on a first-come-first-serve basis. There is NO guarantee of enrolment in the Cantonese version.

2. If you are unable to register the Cantonese version in an early stage, you may check with eStudent from time to time during the Add/Drop period and conduct subject registration accordingly if there are vacancies. Alternatively, you are advised to indicate your wish to take the Cantonese version of CLCR subject via Preferred Subject Indication (see Appendix II). Department will only consider cases on the Preferred Subject Indication List when deciding on whether or not to increase the quota. You will be informed of subject registration if quota could be increased.

3. Please stay in the classes of Putonghua version of CLCR subject unless you successfully register the Cantonese version of CLCR subject. After the Add/Drop period, we will assign back the Putonghua version of CLCR subject if you have not registered any CLCR subject. You are required to complete the CLCR subject according to your assigned study progression pattern.

4. Students taking Cantonese version of CLCR will be offered an OPTIONAL non-credit bearing e-learning course in Putonghua in order to strengthen their Putonghua proficiency. The completion status of the course will be reflected on the transcript of studies.
Appendix I

1) Login eStudent at www.polyu.edu.hk/student/

2) Perform Subject Registration
3) Search and add subject CBS1104C (or CBS1105C)

a) Search subject CBS1104C, select the subject group with vacancy and press "+" button

b) Select the component(s) with vacancy

c) Press "Add to Cart"

d) Subject CBS1104C will appear on "My Subject Shopping Cart"
4) Drop subject **CBS1104P** (or **CBS1105P**)

Press “rubbish bin” to drop subject

5) Preview and confirm subject

Press “Proceed to Preview” to process

Check the changes and click “Confirm” to proceed your request.

6) View results
Appendix II

Preferred Subject Indication - Indicate Your Wish to Take a Subject without Vacancy

Steps for indicating preferred subject(s) is similar to adding subject in Step 3 of Appendix I.