

Subject Description Form

Subject Code	ARCH620
Subject Title	Practicum I
Credit Value	1
Level	6
Pre-requisite / Co-requisite / Exclusion	Nil
Objectives	This subject is intended to enhance the exposure of students in teaching and academic related activities.
Intended Learning Outcomes	To develop advanced and effective teaching and communication skills
Subject Synopsis / Indicative Syllabus	As part of the programme requirement, all PhD students, irrespective of funding source and mode of study, must complete two training credits before thesis submission. To earn one credit, students must complete 6 hours/week of teaching activities/ professional service over a 13-week semester, as assigned by the HoD/DoS or his/her delegate. Students may complete the two credits any time before thesis submission. They may finish the two credits in a single semester or two different semesters, subject to the approval from their Chief Supervisor. For students who are required to undertake teaching supporting activities, they should be required to complete the training programmes organised by the EDC and ELC before the commencement of any teaching supporting activities. <u>Teaching Experience</u> PhD students undertaking teaching supporting activities in their training credits are required to complete the training programmes organised by the EDC, ELC/CLC as required by the Department/School, before commencing any teaching support activities. English/Putonghua as a part of their duties in supporting teaching and learning must demonstrate their language competence to fulfil the intended duties to the satisfaction of the host department. All eligible students except those who are native English/Putonghua speakers will also be required to successfully complete a language training programme offered by the ELC/CLC before taking up any teaching supporting activities.

Assessment Methods in Alignment with Intended Learning Outcomes	The HoD/DoS or his/her delegate are required to: - ensure the assigned activities are structured and can be assessed properly; - submit a performance assessment report to the Subject Assessment Review Panel (SARP) at the end of the semester. The report shall include details of activities undertaken and an overall grade of Pass or Fail for the student concerned.
Reading List and References	Nil