Cover Page Instructions

Each PDF submission must begin with a cover page that includes the following elements:

1- **Full Name of Applicant:** Ensure this matches the name on your HKID or valid passport.
2- **Application Number:** Include your 9-digit application number.
3- **Portfolio identification: Number_lastname (in lowercase)**

Example: 2XXXXXXXX_chan

4- **Self-Declaration Box: Please "tick" in the box and put a statement indicating that all work submitted is genuine. This should be included as follows:**

[x] I hereby declare that all the artworks submitted are my original work and have not been plagiarized.

[ ] I confirm that the above statement is true.

5- Formatting Requirements:

Font: Times New Roman

Font Size: 12

Background Color: White

Font Color: Black

For example, a A4 Portfolio Cover page in Landscape should look like this

Full Name: Chan Siu Ming
Application Number: 2XXXXXXXX
2XXXXXXXX_chan

[x] I hereby declare that all the artworks submitted are my original work and have not been plagiarized.

[ ] I confirm that the above statement is true.