

## **B2. Academic Planning and Regulations Committee**

### **教務策劃及規章委員會**

#### **Terms of Reference**

1. To advise Senate on all matters relating to the academic planning and review of taught programmes leading to PolyU awards, and to conduct annual review of the viability of self-financed programmes and make recommendations on their continuation or otherwise.
2. To review and revise, as required, policies relating to academic planning and review of taught programmes and, where necessary, to formulate new policies for the consideration of Senate.
3. To advise Senate on initial programme proposals\*, prior to their further development and validation by the Faculties, Schools and CPCE.
4. To undertake advance planning and preparation for submission of the triennial Planning Exercise Proposals to the UGC, in consultation with Faculties/Schools/Departments, and giving due regard to the University's Strategic Plan.
5. To approve, on behalf of the Senate, initial programme proposals for sub-degree programmes leading to PolyU-HKCC or PolyU-SPEED awards, for their further development and validation.
6. To approve the introduction of new subjects to and deletion of existing subjects from an approved programme curriculum, and to advise Senate on the introduction of General University Requirements (GUR) subjects.
7. To consider matters of general academic regulations and procedures relating to all taught programmes (including professional doctorate programmes), and to make recommendations to Senate accordingly.
8. To recommend to Senate changes to academic policies and regulations for the admission, progression and assessment of students and for the granting of awards for all taught programmes.
9. To make decisions on proposals on special cases (i.e. those which do not conform with the approved regulations) of student admission, registration, assessment and graduation.
10. To submit an annual report to Senate covering the Committee's activities for the previous 12 months from 1<sup>st</sup> July to 30<sup>th</sup> June.

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\* These include all taught programmes leading to PolyU, PolyU-SPEED, and PolyU-HKCC awards.

## **Composition**

Chairman : A senior member of academic staff appointed by the Chairman of Senate

Prof. K.Y. WONG, Vice President (Education) (1 Jul 2023 - 30 Jun 2026)

Members : Deputy President or an academic Vice President appointed by the Chairman of Senate

Prof. WONG Wing-tak, Deputy President and Provost

All Faculty Deans and School/College Board Chairmen

Ir Prof. T.C. Edwin CHENG, Dean(FB)

Prof. LI Xiangdong, Dean(CE)

Ir Prof. H.C. MAN, Dean(ENG)

Prof. David SHUM, Dean(HSS)

Prof. LI Ping, Dean(FH)

Prof. Raymond Wai-yeung WONG, Dean(FS)

Prof. WONG Wing-tak, Chairman, Board of School of Design, Board of School of Fashion and Textiles and Board of School of Hotel and Tourism Management

Prof. Peter YUEN, Dean(PCE)

Four senior members of academic staff, appointed by the Chairman of Senate

Prof. Kathleen AHRENS, Prof.(ENGL) (1 Jul 2023 - 30 Jun 2025)

Prof. CHEN Juan, Assoc. Head(APSS) (1 Jul 2023 - 30 Jun 2025)

Ir Prof. Michael C.H. YAM, Head(BRE) (1 Jul 2023 - 30 Jun 2025)

Prof. Cedric YIU, Assoc. Head(AMA) (1 Jul 2022 - 30 Jun 2024)

Registrar

Mr Edward SHEN

Director of Finance

Ms Queenie PAU (*Interim*)

Secretary : A member of staff from the Academic Registry, appointed by the Registrar

Ms Carol WONG, Assistant Registrar

1 January 2024