

Subject Selection Process of Chinese Language and Communication Requirements (CLCR) Subjects

All Undergraduate students are required to take one 3-credit Chinese Language and Communication Requirements (CLCR) subject. Starting from the 2018/19 intake, students are allowed to choose Putonghua version or Cantonese version of CLCR subjects.

Students are **pre-assigned** with **Putonghua** version of CLCR subjects. If you are interested in taking the Cantonese version of CLCR subjects, you are allowed to select the subject **during the Adjustment before Semester Commencement Period and the Add/Drop Period** on a **first-come-first-serve basis**. The subject selection process is provided in the Appendix I.

Important notes

1. Vacancies of the Cantonese version of CLCR subjects are limited and students can select the Cantonese version on a first-come-first-serve basis. There is **NO guarantee** of enrolment in the Cantonese version.
2. Students can select the Cantonese version of CLCR subjects scheduled in a parallel session of the Putonghua version or in other timeslots.
3. If the Cantonese class is full and it is available for waitlisting, you will be placed on a waitlist automatically when you confirm to proceed with your subject selection (see Appendix II). A real-time waitlist position will be shown for your easy reference. When a vacancy becomes available, students on the subject waitlist will be registered automatically corresponding to your position on the waitlist. An email notification will be sent to you upon successful registration of a waitlisted subject.
4. Please stay in the classes of Putonghua version of CLCR subjects unless you successfully register the Cantonese version of CLCR subjects. After the Add/Drop period, you will be notified of subject registration of your waitlisted Cantonese version of CLCR subjects when quota is increased. We will assign back the Putonghua version of CLCR subjects if you have not registered any CLCR subjects. You are required to complete the CLCR requirement according to your assigned study progression pattern.
5. Students taking Cantonese version of CLCR subjects will be offered an OPTIONAL non-credit bearing e-learning course in Putonghua in order to strengthen their Putonghua proficiency. The completion status of the course will be stated on the transcript of studies.

Subject selection process (when the Cantonese class of CLCR subjects has vacancies)

Step 1) Login eStudent at www.polyu.edu.hk/student/

Account Login

NetID

NetPassword

[Help](#)

Welcome to eStudent!

Notes:
To ensure smoother user experience and data accuracy, it is best to use 'Chrome' as the browser. If needed, click here for the procedures download Chrome.
You can find useful information and submit various applications relating to your study at PolyU in this system. Graduates will be able access to eStudent up to the end of the congregation sessions for their graduating year.
Please login the system with your NetID and NetPassword. For information on your NetID, please visit the PUsecur Identity Portal

Notice (please login the eStudent for details, if applicable)

- New Subject Registration and Class Timetabling Arrangement for 2019-20 Semester One 03-Apr-2019
Please click here for details of the New Subject Registration and Class Timetabling Arrangement for 2019-20 Semester One.

Hot Links

- Academic Advising by OGUR
- Academic Calendar
- ePortfolio
- ITS Help Centre - HOTS
- PolyU Connect
- myPolyU
- Work-integrated Education
- LEARN@PolyU (理學網)
- Post-entry Scholarships for Full-time Undergraduates
- Student Account Enquiry (Debit Note Info)
- Privacy Policy Statement
- EasyReg

Step 2) Perform Subject Registration

Information

- ▶ General Information
- ▶ Subject Search
- ▶ Programme Search

My Profile

- ▶ Personal Details
- ▶ Study Information

My Subject Registration

- ▶ Personal Checklist
- ▶ Mock Subject Registration
- ▶ **Subject Registration**
- ▶ Subject Registration History
- ▶ Service-Learning Indication

My Timetable

- ▶ Class Timetable
- ▶ Exam Timetable

My Results

- ▶ Assessment Results

Graduation

- ▶ Award Parchment

Application Forms

- ▶ Application Forms

My Advisor

- ▶ Academic Advising

Notice

- Release of Assessment Results for 2018-19 Semester Two 25-Apr-2019
Detailed arrangements on release of assessment results for Semester Two of 2018-19 academic year are available here.
- New Subject Registration and Class Timetabling Arrangement for 2019-20 Semester One 08-Apr-2019
Please click here for details of the New Subject Registration and Class Timetabling Arrangement for 2019-20 Semester One.

Hot Links

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- EasyReg
- Service Provision@Graduation

Step 3) Search and add subject CLC1104C

Search and Select Subject(s)

Steps for adding subjects:
 Search the subject > choose subject group > press '+' button > tick the check box to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject concerned automatically when you confirm to proceed with your subject selection. Subject offering department may adjust the subject group size from time to time. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search | Advanced Search | Retake Fail

Subject Code: CLC1104C Search

Subject Code	Subject Title	Credits	Subject Group (Vacancies*)	Select Component	Waitlist available if no vacancy
CLC1104C	UNIVERSITY CHINESE	3.0	1001(24)	+	Yes

students have indicated this subject group on the waitlist. If you wish to queue up on the waitlist, please select the subject component(s) concerned and press the 'confirm' button on the confirmation page. Students on the waitlist will be topped-up automatically when there are vacancies. The subject group vacancies available for the next round of auto top-up process is also shown for your reference.

My Subject Shopping Cart

Steps for confirming your subjects:
 Please check your records carefully and press 'Proceed to Preview' and confirm your request.
 Maximum number of extra credit(s) that you can select: 0.0

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
CLC1104P	3.0	1019	SEM001	Registered	
ITC2013M	3.0	101		Registered - Pre-assigned	Need approval before dropping

Study Load: 6.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should drop your waitlisted subject first by pressing 'rubbish bin' button and then press 'Proceed to Preview' and confirm your request.

Proceed to Preview

a) Search subject CLC1104C, select a subject group and press "+" button

Search and Select Subject(s)

Subject Code: CLC1104C Subject Title: UNIVERSITY CHINESE Subject Group (Vacancies): 1001(24)

Component Code	For Every (Week)	Start Week	End Week	Day of Week	Start Time	End Time	Teaching Staff	Vacancies
SEM001	1	1	13	Mon	14:30	17:30	CLC - Not Applicable	10
SEM002	1	1	13	Tue	10:30	13:30	CLC - Not Applicable	14

#If the vacancies of subject component(s) as shown in the table are larger than the group vacancies, it may be due to the reason that the component vacancies are shared with other subject group(s) of students, i.e. the additional vacancies are reserved for other group(s) of students.

Add to Cart Back

My Subject Shopping Cart

Steps for confirming your subjects:
 Please check your records carefully and press 'Proceed to Preview' and confirm your request.
 Maximum number of extra credit(s) that you can select: 0.0

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
CLC1104P	3.0	1019	SEM001	Registered	
ITC2013M	3.0	101		Registered - Pre-assigned	Need approval before dropping

Study Load: 6.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should drop your waitlisted subject first by pressing 'rubbish bin' button and then press 'Proceed to Preview' and confirm your request.

Proceed to Preview

b) Select the component(s)

c) Press "Add to Cart"

Search and Select Subject(s)

Steps for adding subjects:
 Search the subject > choose subject group > press '+' button > tick the check box to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject concerned automatically when you confirm to proceed with your subject selection. Subject offering department may adjust the subject group size from time to time. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search | Advanced Search | Retake Fail

Subject Code: CLC1104C Search

Subject Code	Subject Title	Credits	Subject Group (Vacancies*)	Select Component	Waitlist available if no vacancy
CLC1104C	UNIVERSITY CHINESE	3.0	1001(24)	+	Yes

If Subject Group (Vacancies) shows as "(W) / (Top-up vac = .)", it means that some students have indicated this subject group on the waitlist. If you wish to queue up on the waitlist, please select the subject component(s) concerned and press the 'confirm' button on the confirmation page. Students on the waitlist will be topped-up automatically when there are vacancies. The subject group vacancies available for the next round of auto top-up process is also shown for your reference.

My Subject Shopping Cart

Steps for confirming your subjects:
 Please check your records carefully and press 'Proceed to Preview' and confirm your request.
 Maximum number of extra credit(s) that you can select: 0.0

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
CLC1104P	3.0	1019	SEM001	Registered	
ITC2013M	3.0	101		Registered - Pre-assigned	Need approval before dropping
CLC1104C	3.0	1001	SEM001	Registered	Yes

Study Load: 9.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should drop your waitlisted subject first by pressing 'rubbish bin' button and then press 'Proceed to Preview' and confirm your request.

Proceed to Preview

d) Subject CLC1104C will appear on "My Subject Shopping Cart"

Step 4) Drop subject CLC1104P

Search and Select Subject(s)

Steps for adding subjects:
Search the subject > choose subject group > press '+' button > tick the check box to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject concerned automatically when you confirm to proceed with your subject selection. Subject offering department may adjust the subject group size from time to time. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search | **Advanced Search** | **Retake Fail**

Subject Code:

Subject Code	Subject Title	Credits	Subject Group (Vacancies*)	Select Component	Waitlist available if no vacancy
CLC1104C	UNIVERSITY CHINESE	3.0	1001(24)	<input type="checkbox"/>	Yes

If Subject Group (Vacancies) shows as "(W) / (Top-up vac = ...)", it means that some students have indicated this subject group on the waitlist. If you wish to queue up on the waitlist, please select the subject component(s) concerned and press the 'confirm' button on the confirmation page. Students on the waitlist will be topped-up automatically when there are vacancies. The subject group vacancies available for the next round of auto top-up process is also shown for your reference.

My Subject Shopping Cart

Steps for confirming your subjects:
Please check your records carefully and press 'Proceed to Preview' and confirm your request.
Maximum number of extra credit(s) that you can select: 0.0

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
CLC1104P	3.0	1019	SEM001	Registered	
ITC2013M	3.0	101		Registered - Pre-assigned	
CLC1104C	3.0	1001	SEM001	Need approval before dropping	Yes

Study Load: 9.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should drop your waitlisted subject first by pressing 'rubbish bin' button and then press 'Proceed to Preview' and confirm your request.

Subject Code	Credit	Subject Group	Component	Waitlist Position

Proceed to Preview

Press "rubbish bin" to drop subject CLC1104P

Step 5) Preview and confirm subject

Search and Select Subject(s)

Steps for adding subjects:
Search the subject > choose subject group > press '+' button > tick the check box to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject concerned automatically when you confirm to proceed with your subject selection. Subject offering department may adjust the subject group size from time to time. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search | **Advanced Search** | **Retake Fail**

Subject Code:

Subject Code	Subject Title	Credits	Subject Group (Vacancies*)	Select Component	Waitlist available if no vacancy
CLC1104C	UNIVERSITY CHINESE	3.0	1001(24)	<input type="checkbox"/>	Yes

If Subject Group (Vacancies) shows as "(W) / (Top-up vac = ...)", it means that some students have indicated this subject group on the waitlist. If you wish to queue up on the waitlist, please select the subject component(s) concerned and press the 'confirm' button on the confirmation page. Students on the waitlist will be topped-up automatically when there are vacancies. The subject group vacancies available for the next round of auto top-up process is also shown for your reference.

My Subject Shopping Cart

Steps for confirming your subjects:
Please check your records carefully and press 'Proceed to Preview' and confirm your request.
Maximum number of extra credit(s) that you can select: 0.0

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
ITC2013M	3.0	101		Registered - Pre-assigned	
CLC1104C	3.0	1001	SEM001	Need approval before dropping	Yes

Study Load: 6.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should drop your waitlisted subject first by pressing 'rubbish bin' button and then press 'Proceed to Preview' and confirm your request.

Subject Code	Credit	Subject Group	Component	Waitlist Position

Proceed to Preview

Press "Proceed to Preview" to process

Home > My Subject Registration > Subject Registration

1. Select Subject(s) | **2. Preview and Confirm Subject(s)** | 3. View Results

Academic Year: 2021-22 Semester 1

Student Information

Student Number	Student Name	Student Status	Active
Programme 14490-	Programme Title BA (HONS) SCHEME FASHION & TEXTILES	Pattern	02N01

ATTENTION:
The registration process is **NOT YET COMPLETED**. Check the following change(s) and click **Confirm** to proceed your request. To edit the change(s), click **Modify**.

Check the changes and click "Confirm" to proceed your request.

Changes Request Pending	Waitlist available if no vacancy	Subject Code	Subject Title	Subject Group	Component
TO ADD	Yes	CLC1104C	UNIVERSITY CHINESE	1001	SEM001
TO DROP		CLC1104P	UNIVERSITY CHINESE	1019	SEM001

Step 6) View results on the confirmation page - The subject will be shown under “Registered Subject(s)” section if it is successfully registered.

Home > My Subject Registration > Subject Registration

1. Select Subject(s) 2. Preview and Confirm Subject(s) **3. View Results**

Academic Year: 2021-22 Semester 1

Student Information

Student Number	Student Name	Student Status	Active
Programme 14490-	Programme Title BA (HONS) SCHEME FASHION & TEXTILES	Pattern	02N01

The following subject(s) have been registered successfully. Please double check class timetable and venue via HOME > My Timetable > Class Timetable.
Reference No. 000003166654
Study Load: 6.00

[Print Friendly](#)

Registered Subject(s)

Subject Code	Subject Title	Credit	Subject Group	Component	Subject Registration Type
CLC1104C	UNIVERSITY CHINESE	3.0	1001	SEM001	Registered
11C2013M	FASHION MARKETING	3.0	101		Registered - Pre-assigned Need approval before dropping

The following subject(s) have been put on your waitlist. When a seat is available , system will automatically enroll student from waitlist according to the waitlist position.
Please be reminded that whether your waitlist request could be fulfilled is **NOT guaranteed**, you will receive an email notification upon successful registration of a waitlisted subject.

Subject(s) on Waitlist

Subject Code	Subject Title	Credit	Subject Group	Component	Waitlist Position
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How to waitlist a subject with no vacancy?

Waitlist option: If a subject is enabled for waitlisting, the 'Waitlist available if no vacancy' column will show 'Yes'.

You can follow the steps below to add the subject onto your waitlist.

Search and Select Subject(s)

Steps for adding subjects:
 Search the subject > choose subject group > press '+' button > tick the check box to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject concerned automatically when you confirm to proceed with your subject selection. Subject offering department may adjust the subject group size from time to time. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search | **Advanced Search** | **Retake Fail**

Subject Code:

Subject Code	Subject Title	Credits	Subject Group (Vacancies*)	Select Component	Waitlist available if no vacancy
CLC1104C	UNIVERSITY CHINESE	3.0	1001(0)	<input type="button" value="+"/>	Yes

***Subject Group (Vacancies):** If a waitlist exists in the subject group, it will show the no. of students waiting in this subject group (W=...) and the vacancy available for the next automatic top-up round (Top-up vac=...). If you wish to queue up on the waitlist, please select the subject component(s) concerned and press the 'confirm' button on the confirmation page (see the steps below). When a seat is available in the next top up round, the system will automatically register for you and send you an email notification.

Steps to add subject on waitlist:

Step 1) Follow Step 3 of Appendix I to add a subject into your shopping cart.

Step 2) Follow Step 5 of Appendix I to preview and confirm your selection.

On the confirmation page, the subject with no vacancy will be put on your waitlist with a real-time waitlist position being shown. When a vacancy becomes available, students on the subject waitlist will be registered automatically corresponding to your position on the waitlist. An email notification will be sent to you upon successful registration of a waitlisted subject.

Home > My Subject Registration > Subject Registration

1. Select Subject(s) | 2. Preview and Confirm Subject(s) | **3. View Results**

Academic Year: 2021-22 Semester 1

Student Information

Student Number	Student Name	Student Status	Active
Programme 14490-	Programme Title BA (HONS) SCHEME FASHION & TEXTILES	Pattern	02N01

The following subject(s) have been registered successfully. Please double check class timetable and venue via HOME > My Timetable > Class Timetable.
 Reference No. 000003166656
 Study Load: 3.00

Registered Subject(s)

Subject Code	Subject Title	Credit	Subject Group	Component	Subject Registration Type
ITC2013M	FASHION MARKETING	3.0	101		Registered - Pre-assigned Need approval before dropping

The following subject(s) have been put on your waitlist. When a seat is available, system will automatically enroll student from waitlist according to the waitlist position. Please be reminded that whether your waitlist request could be fulfilled is **NOT guaranteed**, you will receive an email notification upon successful registration of a waitlisted subject.

Subject(s) on Waitlist

Subject Code	Subject Title	Credit	Subject Group	Component	Waitlist Position
CLC1104C	UNIVERSITY CHINESE	3.0	1001	SEM001	1