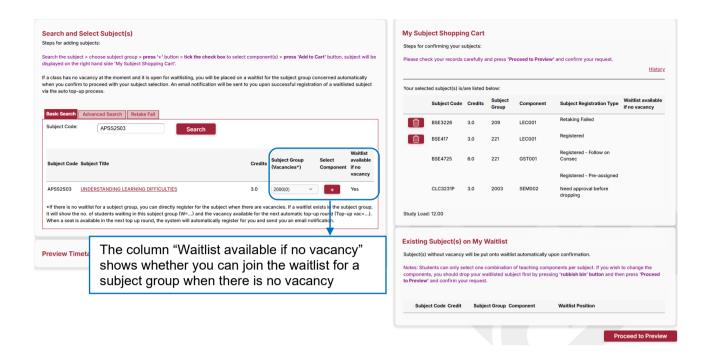
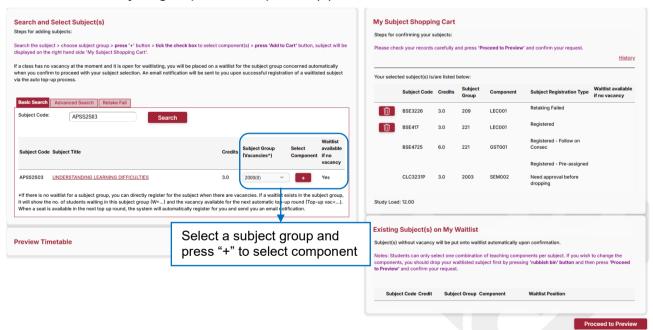
Waitlisting for Subjects

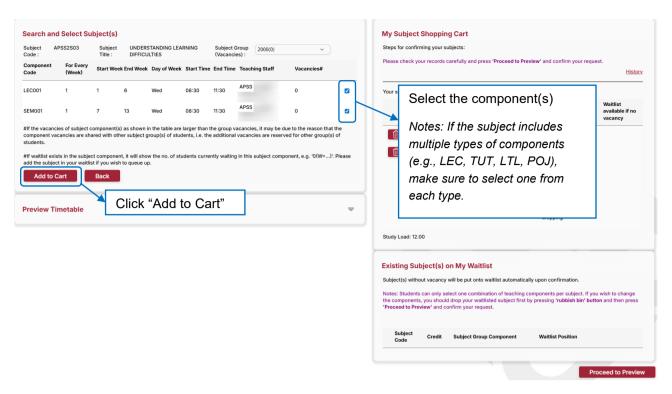
- If a subject is full, you can indicate your wish to take the subject(s) via waitlisting function. The system will add you to the waitlist automatically when you confirm your selection.
- 2. You can waitlist up to 9 credits and only choose one set of teaching components per subject.
- 3. Being on the waitlist does not guarantee you a place in the class. If a place becomes available and you meet all the requirements (e.g. study load, prerequisites/co-requisites/exclusion requirements, and no timetable clashes), the system will automatically register you and send you an email notification.
- 4. You can only choose one combination of teaching components for each subject. If you want to change your selection, you need to drop your current waitlist request and submit a new one. (i.e., to line up in a new queue).
- 5. The auto-top up process runs every 30 minutes from the first day of the Subject Registration Period till the end of the Add/Drop Period. The last round of auto-top up process will be executed at 24.00 after the end of the Add/Drop Period. All waitlist queues will be cleared afterwards.
- 6. The waitlist queue size will be limited to 200 places per subject group.

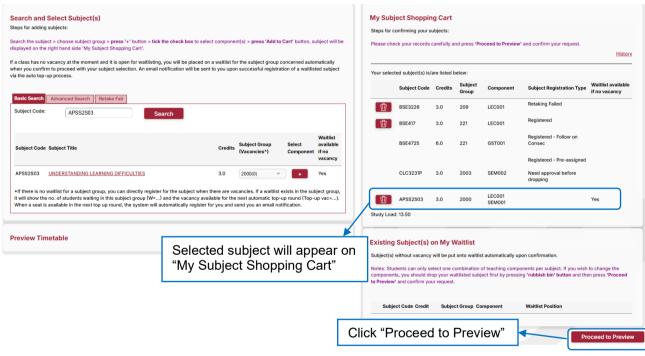
i) Add Subject(s) on Waitlist

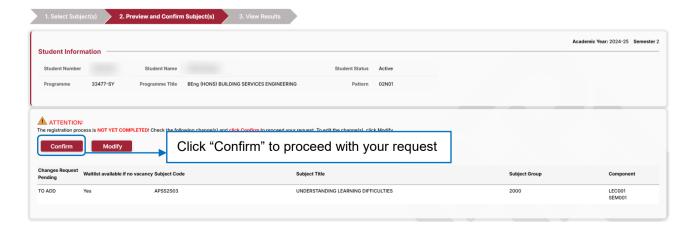


Select subject group and component(s)

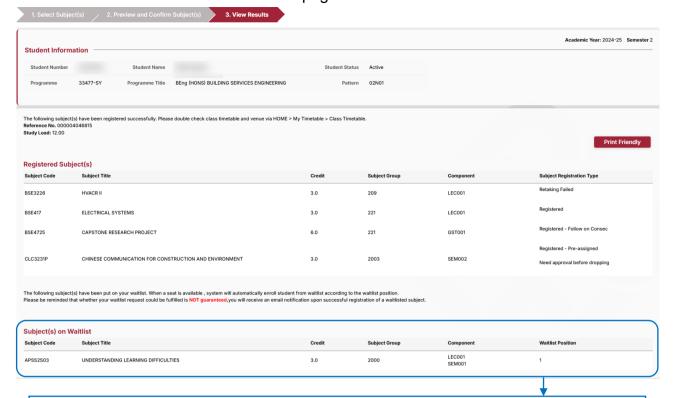






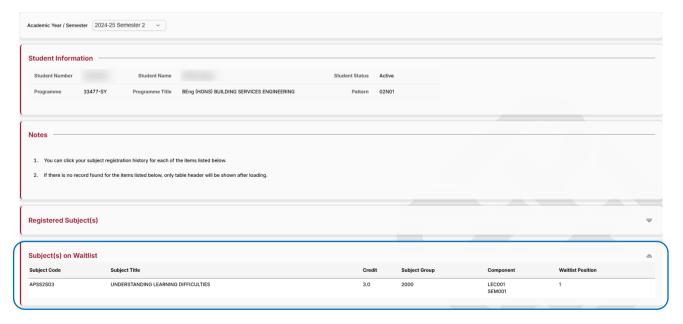


View Results on the confirmation page



If a subject has no vacancy, it will be added to your waitlist, and your current waitlist position will be shown. When a place becomes available, students will be registered automatically based on their waitlist position. You will receive an email notification if you are successfully registered for the subject.

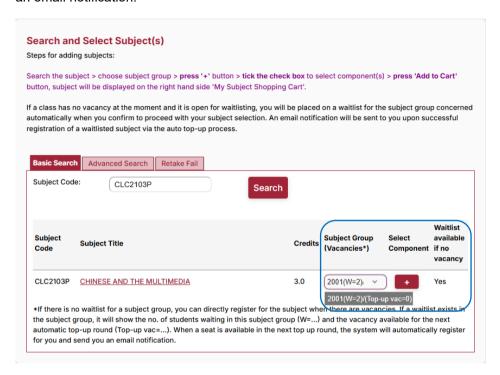
You can also check your waitlist records via My Subject Registration > Subject Registration History > Subject(s) on Waitlist.



Notes:

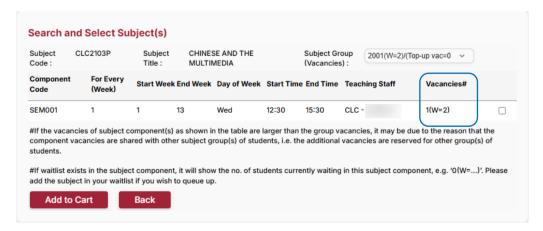
1. Subject Group (Vacancies*):

If there is no waitlist for a subject group, you can directly register for the subject when there are vacancies. If a waitlist exists in the subject group, it will show the no. of students waiting in this subject group (W=...) and the vacancy available for the next automatic top-up round (Top-up vac=...). When a seat is available in the next top up round, the system will automatically register for you and send you an email notification.

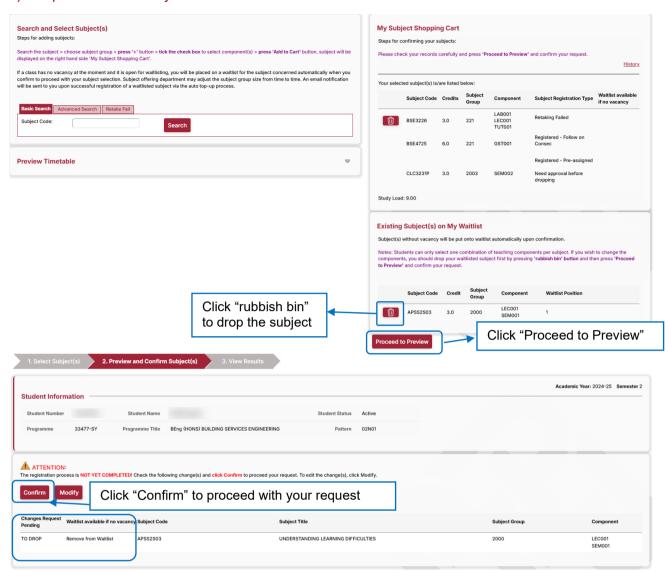


2. Subject Component (Vacancies#):

If waitlist exists in the subject component, it will show the no. of students currently waiting in this subject component, e.g., '0(W=...)'. Please add the subject in your waitlist if you wish to queue up.



ii) Drop Waitlisted subject



View Results on the confirmation page

Subject will be removed from your waitlist.

