

Retake a Failed Subject

Search and Select Subject(s)

Steps for adding subjects:

Search the subject > choose subject group > press '+' button > tick the checkbox to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject group concerned automatically when you confirm to proceed with your subject selection. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search Advanced Search **Retake Fail**

Subject Code	Subject Title	Credits	Subject Group (Vacancies*)	Select Component	Waitlist available if no vacancy
BSE3226	HVACR II	3.0	209(10)	☒	Yes

*If there is no waitlist for a subject group, you can directly register for the subject when there are vacancies. If a waitlist exists in the subject group, it will show the no. of students waiting in this subject group (W=...) and the vacancy available for the next automatic top-up round (Top-up vac=...). When a seat is available in the next top up round, the system will automatically register for you and send you an email notification.

My Subject Shopping Cart

Steps for confirming your subjects:

Please check your records carefully and press 'Proceed to Preview' and confirm your request.

History

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
BSE417	3.0	221	LEC001	Registered	
			ST001	Registered - Follow on Consec	
			SEM002	Registered - Pre-assigned	
				Need approval before dropping	

Study Load: 9.00

Search and Select Subject(s)

Subject Code : BSE3226 Subject Title : HVACR II Subject Group (Vacancies) : 209(10)

Component Code	For Every (Week)	Start Week	End Week	Day of Week	Start Time	End Time	Teaching Staff	Vacancies#
LEC001	1	1	13	Wed	18:30	21:30	BEEE - Not Applicable	10
LEC002	1	1	13	Tue	18:30	21:30	BEEE - Not Applicable	0

#If the vacancies of subject component(s) as shown in the table are larger than the group vacancies, it may be due to the reason that the component vacancies are shared with other subject group(s) of students, i.e. the additional vacancies are reserved for other group(s) of students.

#If waitlist exists in the subject component, it will show the no. of students currently waiting in this subject component, e.g. '0(W=...,)'. Please add the subject in your waitlist if you wish to queue up.

Add to Cart **Back**

Click "Add to Cart"

Preview Timetable

My Subject Shopping Cart

Steps for confirming your subjects:

Please check your records carefully and press 'Proceed to Preview' and confirm your request.

History

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
BSE417	3.0	221	LEC001	Registered	
BSE4725	6.0	221	GST001	Registered - Follow on Consec	
				Registered - Pre-assigned	
CLC3231P	3.0	2003	SEM002	Need approval before dropping	

Study Load: 9.00

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Basic Search Advanced Search **Retake Fail**

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BSE3226	HVACR II	3.0	209(10)	☒	Yes

*If there is no waitlist for a subject group, you can directly register for the subject when there are vacancies. If a waitlist exists in the subject group, it will show the no. of students waiting in this subject group (W=...) and the vacancy available for the next automatic top-up round (Top-up vac=...). When a seat is available in the next top up round, the system will automatically register for you and send you an email notification.

The selected subject will be displayed

Preview Timetable

My Subject Shopping Cart

Steps for confirming your subjects:

Please check your records carefully and press 'Proceed to Preview' and confirm your request.

History

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
BSE417	3.0	221	LEC001	Registered	
BSE4725	6.0	221	GST001	Registered - Follow on Consec	
				Registered - Pre-assigned	
CLC3231P	3.0	2003	SEM002	Need approval before dropping	
BSE3226	3.0	209	LEC001		Yes

Study Load: 12.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should click on the subject and then press 'Proceed to Preview'.

Click "Proceed to Preview"

Subject Code	Credit	Subject Group	Component	Waitlist Position
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Proceed to Preview

1. Select Subject(s)

2. Preview and Confirm Subject(s)

3. View Results

Student Information

Academic Year: 2024-25 Semester 2

Student Number		Student Name		Student Status	Active
Programme	33477-SY	Programme Title	BEng (HONS) BUILDING SERVICES ENGINEERING	Pattern	02N01

⚠ ATTENTION:

The registration process is **NOT YET COMPLETED**! Check the following change(s) and **click Confirm** to proceed your request. To edit the change(s), click Modify.

Confirm

Modify

Click "Confirm" to proceed with your request

Changes Request Pending	Waitlist available if no vacancy	Subject Code	Subject Title	Subject Group	Component
TO ADD	Yes	BSE3226	HVACR II	209	LEC001

View Results on the confirmation page

1. Select Subject(s)

2. Preview and Confirm Subject(s)

3. View Results

Student Information

Academic Year: 2024-25 Semester 2

Student Number		Student Name		Student Status	Active
Programme	33477-SY	Programme Title	BEng (HONS) BUILDING SERVICES ENGINEERING	Pattern	02N01

The following subject(s) have been registered successfully. Please double check class timetable and venue via HOME > My Timetable > Class Timetable.
Reference No. 000004046809
Study Load: 12.00

Print Friendly

Registered Subject(s)

Subject Code	Subject Title	Credit	Subject Group	Component	Subject Registration Type
BSE3226	HVACR II	3.0	209	LEC001	Retaking Failed
BSE417	ELECTRICAL SYSTEMS	3.0	221	LEC001	Registered
BSE4725	CAPSTONE RESEARCH PROJECT	6.0	221	GST001	Registered - Follow on Consec
CLC323IP	CHINESE COMMUNICATION FOR CONSTRUCTION AND ENVIRONMENT	3.0	2003	SEM002	Registered - Pre-assigned Need approval before dropping

The following subject(s) have been put on your waitlist. When a seat is available, system will automatically enroll student from waitlist according to the waitlist position.
Please be reminded that whether your waitlist request could be fulfilled is **NOT guaranteed**, you will receive an email notification upon successful registration of a waitlisted subject.

Subject(s) on Waitlist

Subject Code	Subject Title	Credit	Subject Group	Component	Waitlist Position
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- You will see a confirmation page with your registered subjects and a reference number.
- Check your timetable at My Timetable > Class Timetable.
- Your subjects will also appear in Study Information.
- If you don't see this confirmation page, look for error messages at the top of the subject registration page.
- If a subject is full but open for waitlisting, you will be added to the waitlist automatically when you confirm.