

Drop Subject

Search and Select Subject(s)

Steps for adding subjects:

Search the subject > choose subject group > press '+' button > tick the check box to select component(s) > press 'Add to Cart' button, subject will be displayed on the right hand side 'My Subject Shopping Cart'.

If a class has no vacancy at the moment and it is open for waitlisting, you will be placed on a waitlist for the subject concerned automatically when you confirm to proceed with your subject selection. Subject offering department may adjust the subject group size from time to time. An email notification will be sent to you upon successful registration of a waitlisted subject via the auto top-up process.

Basic Search

Advanced Search

Retake Fail

Subject Code:

Search

My Subject Shopping Cart

Steps for confirming your subjects:

Please check your records carefully and press 'Proceed to Preview' and confirm your request.

History

Your selected subject(s) is/are listed below:

Subject Code	Credits	Subject Group	Component	Subject Registration Type	Waitlist available if no vacancy
BSE3226	3.0	221	LAB001 LEC001 TUT001	Retaking Failed	
BSE417	3.0	221	LEC001	Registered	
BSE4725	6.0	221	GST001	Registered - Follow on Consec	
CLC3231P	3.0	2003	SEM002	Registered - Pre-assigned	
				Need approval before dropping	

Study Load: 12.00

Existing Subject(s) on My Waitlist

Subject(s) without vacancy will be put onto waitlist automatically upon confirmation.

Notes: Students can only select one combination of teaching components per subject. If you wish to change the components, you should drop your waitlisted subject first by pressing 'rubbish bin' button and then press 'Proceed' and confirm your request.

Subject Code	Credit	Subject Group	Component	Waitlist Position

1. Select Subject(s)

2. Preview and Confirm Subject(s)

3. View Results

Student Information

Academic Year: 2024-25 Semester 2

Student Number	Student Name	Student Status	Active
Programme	33477-SY	Programme Title	BEng (HONS) BUILDING SERVICES ENGINEERING
		Pattern	02N01

ATTENTION:
The registration process is **NOT YET COMPLETED!** Check

Confirm

Modify

Changes Request Pending

Waitlist available if no vacancy Subject Code

Subject Title

Subject Group

Component

TO DROP	BSE417	ELECTRICAL SYSTEMS	221	LEC001
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View Results on the Confirmation Page

1. Select Subject(s)

2. Preview and Confirm Subject(s)

3. View Results

Student Information

Academic Year: 2024-25 Semester 2

Student Number	Student Name	Student Status	Active
Programme	33477-SY	Programme Title	BEng (HONS) BUILDING SERVICES ENGINEERING
		Pattern	02N01

The following subject(s) have been registered successfully. Please double check class timetable and venue via HOME > My Timetable > Class Timetable.
Reference No. 000004046776
Study Load: 9.00

Print Friendly

Registered Subject(s)

Subject Code	Subject Title	Credit	Subject Group	Component	Subject Registration Type
BSE3226	HVACR II	3.0	221	LAB001 LEC001 TUT001	Retaking Failed
BSE4725	CAPSTONE RESEARCH PROJECT	6.0	221	GST001	Registered - Follow on Consec
CLC3231P	CHINESE COMMUNICATION FOR CONSTRUCTION AND ENVIRONMENT	3.0	2003	SEM002	Registered - Pre-assigned Need approval before dropping

The following subject(s) have been put on your waitlist. When a seat is available, system will automatically enroll student from waitlist according to the waitlist position.
Please be reminded that whether your waitlist request could be fulfilled is **NOT guaranteed**, you will receive an email notification upon successful registration of a waitlisted subject.

- The Subject is removed from your "Registered Subject(s)".
- You will see a confirmation page with your registered subjects and a reference number.
- Check your timetable at My Timetable > Class Timetable.
- Your subjects will also appear in Study Information.
- If you don't see this confirmation page, look for error messages at the top of the subject registration page.