

**SAMPLE**

Name: [Redacted] ( [Redacted] )  
 ID / Passport No.: [Redacted]\*\*(\*) Student No.: 16 [Redacted] D

Annotations:  
 - Name is English (points to first name)  
 - Name is Chinese (if applicable) (points to last name)  
 - Last 3 characters are masked (points to last three characters of ID)

**Study Starting From** 2016-2017 Semester 1  
**Programme Title** BBA (HONS) ACCOUNTANCY  
**Mode of Attendance** FULL-TIME

**Qualification(s) Attained** BACHELOR OF BUSINESS ADMINISTRATION IN ACCOUNTANCY (GPA for Major: 3.37)  
 WITH SECOND CLASS HONOURS, DIVISION 1  
 GPA for Award: 3.37  
 Year/Semester of Graduation: 2019-2020 Semester 2  
 Year of Award: 2020

Subject Code/Title	GPA (cumulative)	Credit	Grade/Code
2016-2017 Semester 1	3.42		
AF1605 INTRODUCTION TO ECONOMICS		3.0	A
AF2110 MANAGEMENT ACCOUNTING 1		3.0	B+
APSS111 INTRODUCTION TO PSYCHOLOGY		3.0	A
2016-2017 Semester 2	3.27		
AF2108 FINANCIAL ACCOUNTING		3.0	B+
AF2504 INTRODUCTION TO BUSINESS LAW		3.0	B+
AMA1501 INTRODUCTION TO STATISTICS FOR BUSINESS		3.0	C+
2019-2020 Semester 2	3.22		
APSS1A04 COMPANY LAW		3.0	P
APSS2S04 CORPORATE FINANCE		3.0	B
GEC1A03 CHINESE LANGUAGE COMMUNICATION FOR BUSINESS		3.0	B

**Credit Requirement and Attainment**  
 BBA (HONS) ACCOUNTANCY  
 Programme Credit Requirement: 123.0 including 3.0 Training credit(s)

Credits Attained: 123.0 including 3.0 Training credit(s)

**Other Mandatory Graduation Requirement(s)**  
 Completed (separate certification(s) is/are issued)

- approved Healthy Lifestyle programme
- approved Work-integrated Education activities

- End of Transcript

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 for Registrar

Date of Issue: 21 September 2020

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**EXPLANATION**

**1. Credit**

A credit is used to indicate student effort. A student is expected to spend about 35 to 45 hours of study (inclusive of contact hours, private study, etc.) to earn a credit.

**2. Grade/Code**

Grade/Code	Grade Point (From 2020/21)	Interpretation (From 2020/21)	Grade Point (Before 2020/21)	Interpretation (From 2009/10 to 2019/20)	Interpretation (From 2002/03 to 2008/09)	Interpretation (Before 2002/03)
A+	4.3	Excellent	4.5	Exceptionally Outstanding	Excellent	Outstanding
A	4.0		4.0	Outstanding		Excellent
A-	3.7		(Not Applicable)	(Not Applicable)	(Not Applicable)	(Not Applicable)
B+	3.3	Good	3.5	Very Good	Good	Very Good
B	3.0		3.0	Good		Good
B-	2.7		(Not Applicable)	(Not Applicable)	(Not Applicable)	(Not Applicable)
C+	2.3	Satisfactory	2.5	Wholly Satisfactory	Satisfactory	Wholly Satisfactory
C	2.0		2.0	Satisfactory		Satisfactory
C-	1.7		(Not Applicable)	(Not Applicable)	(Not Applicable)	(Not Applicable)
D+	1.3	Pass	1.5	Barely Satisfactory	Marginal	Barely Adequate
D	1.0		1.0	Barely Adequate		Weak
F	0.0	Fail	0.0	Inadequate	Failure	Inadequate
I	*	Assessment to be completed (from 2005/06) / Incomplete not due to the fault of student (before 2005/06)				
L	*	Subject to be continued in the following semester				
M	*	Pass with Merit (from 2006/07)				
N	*	Assessment is not required				
P	*	Pass on an ungraded subject				
S	0.0	Absent from assessment				
U	*	Fail on an ungraded subject				

(\* omitted in the calculation of all GPAs)

Grades with the following symbols denote disqualification of result due to:

# academic dishonesty / non-compliance with examination regulations (before 2019/20)

% academic dishonesty (from 2019/20)

@ non-compliance with examination regulations (from 2019/20)



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**3. GPA**

GPA (cumulative)	The cumulative Grade Point Average is the average calculated for all subjects taken.
GPA for Major	For students taking a major/minor option, their award classifications will be based on the GPAs they obtained for both their major and minor studies.
GPA for Minor	The Grade Point Average for Minor takes into account subjects which are relevant to the student's minor studies.
GPA for Award	The Grade Point Average for Award is the final GPA value based on which the award classification of a student is determined.

All GPA values are capped at 4.00 before 2020/21. From 2020/21 onwards, all GPA values are not capped, and the highest GPA value is 4.30.

Grades obtained through credit transfer will also be taken into consideration in the GPA calculation.

Starting from the 2005/06 academic year, only the grade obtained in the final attempt of a retaken subject will be included in the calculation of the above GPAs. For some programmes, weightings may be applied in the calculation of the GPA for Award.

**4. Credits Attained**

The Credits Attained only take into consideration those credits which are relevant for contributing to the award being pursued by a student.

**5. Medium of Instruction**

English is the medium of instruction and is used for classes, written assignments and examinations unless special approval has been given to a subject due to its specific nature.

- End of Explanation -

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