

To: Current Research students admitted from 2018/19 intake cohort or after
 From: Academic Registry
 Date: 11 July 2022
 Subject: 2022/23 Semester One Subject Registration and Add/Drop Arrangements (including Adjustment before Semester Commencement Period)

Dear Students

We are pleased to invite you to perform online Subject Registration and Add/Drop for 2022/23 Semester One at eStudent (www.polyu.edu.hk/student). Please use Chrome browser to log into eStudent.

Refer to the Student Notice on "[Arrangements for Learning, Teaching and Assessment \(LTA\) for Semester One, 2022/23](#)" dated 27 May 2022, students are reminded to check the latest Learning, Teaching and Assessment (LTA) information (i.e. whether a subject consists of essential LTA activities to be conducted via face-to-face mode) for the subjects offered in Semester One, 2022/23 via the list [here](#).

If the subjects you intend to take are not included in the list or there are any further enquiries regarding the subjects, please contact the Subject Offering Departments/ subject lecturers directly for more details.

(If you will have completed all the requirements for graduation by the 2021/22 academic year or you will be in off-campus or deferred status in 2022/23 Semester One, please disregard this email. Upon confirmation of your eligibility to graduate or your leaving of the University, subjects registered (including follow-on term of consecutive subjects) in the following semester will be nullified and removed from your record.)

A summary of the key dates for 2022/23 Semester One is as follows:

Subject Registration Activity	Period
Subject Timetable Release	22 July 2022
Subject Registration Period	From 28* July to 1 August 2022 (<i>Mock: from 22 to 27 July 2022</i>)
Adjustment before Semester Commencement Period	From 26 to 28 August 2022
Add/Drop Period	From 29 August to 10 September 2022

* Please refer to [here](#) to check your assigned start time on the day, or via [eStudent](#) > My Subject Registration > Personal Checklist

1. Subject Registration Period

Subject Registration Activity	Period
Check out the following information to prepare for your subject registration exercise: <ul style="list-style-type: none"> Your Earliest Commencing Time for Subject Registration (eStudent > My Subject Registration > Personal Checklist) Subject Details, Vacancies and Class Timetables (eStudent > Information > Subject Search > Select the 'Academic Year/Sem': 2022-23 Semester 1) 	From 09.00 of 22 July 2022 onwards
Try Mock Subject Registration before the actual subject registration (eStudent > My Subject Registration > Mock Subject Registration)	From 09.00 of 22 July to 23.59 of 27 July 2022

- All subjects you have selected during this period will NOT be carried forth to your actual online subject registration.

Perform your Subject Registration ([eStudent](#) > *My Subject Registration* > *Subject Registration*)

- **Select and add subject(s) into your subject shopping cart**, then press 'Proceed to Preview' button and 'Confirm' button to proceed with your subject selection(s).
- When a class enrolment is full and it is open for [waitlisting](#) as indicated by the subject offering department, you will be placed on a **waitlist** for the subject concerned automatically when you confirm to proceed with your subject selection. A real-time waitlist position will be shown for your easy reference. When a vacancy becomes available, students on the subject waitlist will be registered automatically corresponding to your position on the waitlist. An email notification will be sent to you upon **successful** registration of a waitlisted subject. You may refer to [FAQ](#) > waitlisting function section for more details of waitlisting.
- After the Subject Registration Period, if you wish to make any amendments, you can do so during the Adjustment before Semester Commencement Period and the Add/Drop Period.

From your earliest commencing time on **28 July* to 23.59 of 1 August 2022**

**Please check your earliest commencing time from your Personal Checklist at [eStudent](#)*

Students are encouraged to watch the [videos](#) or refer to our [Guide for Subject Registration](#) for detailed steps of subject registration.

2. Add/Drop Arrangements (including Adjustment before Semester Commencement Period)

Subject Registration Activity	Period
Adjustment before Semester Commencement Period	From 09.00 of 26 August to 23.59 of 28 August 2022
Add/Drop Period	From 09.00 of 29 August to 23.59 of 10 September 2022

Enquiries on Subject Registration

For more details of the subject registration arrangements, please refer to the AR website > Research Students > [Subject Registration & Examination](#).

If you have any queries on the subject registration arrangements, you can seek help via our [Help Centre](#), you can also contact us at (852) 2333 0600 during office hours or via email at ar.subreg@polyu.edu.hk (as well as at the special hotlines of (852) 2766 5599 / (852) 2766 5191 / (852) 2766 5172 operating during office hours of the Subject Registration Period, the Adjustment before Semester Commencement Period and the Add/Drop Period).

With regards
Academic Registry