

**PolyU**

**Step-By-Step Guide**

**on Online Application  
Submission**

**(STARS Application –  
Non-JUPAS Year 1  
applicants)**

**PolyU**

Academic 教務處  
Registry



## **PolyU Step-By-Step Guide on Online Application Submission** **(STARS Application – Non-JUPAS Year 1 applicants)**



Steps for...

- A. Completing “Other Experiences and Achievements” Section
- B. Completing “Special Talents Admission and Recognition Scheme (STARS)” Section

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Points to Note:

1. 2025/26 Application Period for Non-JUPAS applicants is **from 25 September 2024 to 6 January 2025**. No late submission is allowed.
2. Any missing information will be considered as a failure in STARS application.
3. STARS application has to be submitted along with the PolyU online application form. Any addition and/or amendment request will not be allowed after application submission.

For enquiries, please contact [ar.ugdirect@polyu.edu.hk](mailto:ar.ugdirect@polyu.edu.hk).

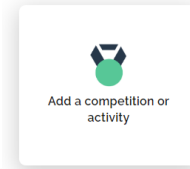
## A. Completing “Other Experiences and Achievements” Section

1. If you wish to add any competition/activity before submitting your application, please click “+ Add” button beside “Other Experiences and Achievements”.

Add Other Information

> Qualification + Add

> Other Experiences and Achievements + Add



- You are allowed to fill in a maximum of 3 records for this part.

2. Select your most outstanding awarded competition/activity (Please select “Other” if you cannot find it from the list provided) and fill in **All** requested information.

Competition/Activity ⓘ

Other ▼

From -- Please select -- ▼ To -- Please select -- ▼

Category -- Please select -- ▼

Participation Mode -- Please select -- ▼

Activity Nature -- Please select -- ▼

Role -- Please select -- ▼

Full Name of Competition/Activity

e.g. International Mathematical Olympiad

Level of Competition/Activity -- Please select -- ▼


Description ⓘ


Details of the competition/activity, e.g. Volleyball competition in the All China University Games, Best Performance Award in the HK Youth Dance Competition

Achievement -- Please select -- ▼

Individual  Group

3. Upload the awarding certificate of the competition/activity for verification purpose and click “Yes” if you would like to join Special Talents Admission and Recognition Scheme (STARS) and confirm this award to be considered for STARS application.

Please upload relevant documents here. 



Choose a file or drag it here

Do you join Special Talents Admission and Recognition Scheme (STARS)?

- Yes
- No

4. If you choose “Yes”, please input the official website of the competition/activity.

Do you join Special Talents Admission and Recognition Scheme (STARS)?

- Yes

Activity Reference Website

- No

## B. Completing “Special Talents Admission and Recognition Scheme (STARS)” Section

1. If you have chosen to join Special Talents Admission and Recognition Scheme (STARS), you are also required to complete information at the part under “Other Experiences and Achievements”, including (i) STARS self-description and (ii) School Principal Referee.

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➤ Other Experiences and Achievements + [Add](#)

➤ Special Talents Admission and Recognition Scheme (STARS) + [Add](#)

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⚠ STARS Self Description  
Required



⚠ STARS School Principal  
Referee is required.

2. For STARS self-description, you should select the STARS area applied for and fill in the STARS self-description within 300-500 words in English. You should refer to the guideline on how to write a self-description.


## STARS Description

Stars Area you want to apply

-- Please select --

300-500 words English Self-Description([Guideline:Click here](#)).

Input STARS Explanation Text Here

  
⚠ STARS Self Description Required

3. You are also required to complete two additional questions under the section of STARS Self-description regarding your development of non-academic talent.

Can you describe the extent of your dedication and the specific actions you have taken to cultivate your talent?

e.g. I have learnt piano for 10 years and I practice piano 4 hours per day.

Looking forward, what is your strategic plan for advancing your talent?

e.g. Become professional football player in 5 years


Submit

**Remark:**

1. For those who have chosen "Sports" as the STARS area, they should also fill in "Sports Talent".
2. For those who have chosen "Leadership and Community Services" as the STARS area, they should also fill in "Supplementary Information for Achievement in Leadership and Community Services".

4. Please enter the corresponding details about the School Principal as your referee and generate the “School Principal Referee Form” for verification purposes. The Generate button will be available after you save STARS self-description and details of School Principal.

## School Principal Referee Content



**STARS School Principal Required**

**Title**

**First Name**  **Given Name**

**Institution/Organisation**  **Position**

**Country/Region Code**  **Area Code**  **Phone No.**


**Email Address**

[Generate School Principal Referee Form](#)

This button will be enabled after saving STARS Explanation and STARS school principal referee form

5. You have to upload the PolyU “School Principal Referee Form for STARS application” after receiving the School Principal Signature and School Chop.

Please upload relevant documents here. [?](#)



Choose a file or drag it here

[Save](#)

*Remark: Please click “+ Add” button beside “Special Talents Admission and Recognition Scheme (STARS)” if you would like to add more referee(s).*

➤ **Special Talents Admission and Recognition Scheme (STARS)** + Add

- You are allowed to fill in a maximum of 2 records for this part.

6. Submit STARS application after clicking “Review and Submit Application” and “Submit Application”.

## Review and Submit Application

Once you have completed the application form, you can click the "Review and Submit" button below to preview your application summary. As the information you entered in this online application form will form the basis on which your application will be considered, you should make sure that it is complete and accurate. Otherwise, your chance of admission may be affected.

Upon submission, you are advised to print or save a copy of your application summary.

[Review and Submit](#)

[Back](#)

[Submit Application](#)

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