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B P International

龍堡國際

International Conference on Engineering and Computational Mathematics (ECM2009)

The Hong Kong Polytechnic University

27 – 29 May 2009

(Room Reservation Form)

New Reservation <input type="checkbox"/>	Amendment <input type="checkbox"/>
Cancellation <input type="checkbox"/>	
Arrival Date : _____	Reservation Date : _____
<u>Participant</u>	Departure Date : _____
First Name : _____	Last Name : _____ Mr / Miss / Mrs
<u>Accompanying Person</u>	
First Name : _____	Last Name : _____ Mr / Miss / Mrs
Room Rates : Room Type	No. of Rooms Required
<input type="checkbox"/> Room Only	HK\$ 605.00 nett _____
<input type="checkbox"/> Room with 1 Buffet Breakfast	HK\$ 676.50 nett _____
<input type="checkbox"/> Room with 2 Buffet Breakfast	HK\$ 748.00 nett _____
The rates are inclusive of 10% service charge per room per night.	
Arrival Flight : _____	Departure Flight : _____
Special Request : _____	
Method of Payment : All charges should be settled by guest's own account upon departure.	
Remarks : i. Please be advised that the following details are required to guarantee the space blocked.	
Guarantee by Credit Card	On or before 03 May 2009
Flight Schedule	On or before 10 May 2009
ii. Reservation(s) not guaranteed will be released at 18:00 hours or 2 hours after the arrival flight schedule.	
iii. Reservation(s) form must be received on or before 24 April 2009 .	
<u>Guarantee Reservation(s)</u>	
Credit Card : American Express / Diners Club / Visa / MasterCard / JCB	
Credit Card Number : _____	
Expiry Date : _____	
Signature : _____	
Remark : Cancellation is made less than 48 hours prior to the guest's arrival will incur the equivalent to one night's accommodation as a cancellation charge. In case of no-show after guaranteed reservation(s), the hotel reserves the right to impose one night's accommodation as a no-show charge.	
<u>Arrival Airport Shuttle Bus Service</u>	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rate : HK\$ 110.00 nett. The rate is inclusive of 10% service charge per person per trip.	
Waiting Zone : Kindly contact the "Airport Shuttle Bus" counter (A16 and B16) of the Greeting Hall where shuttle bus service is provided.	
Reservation Made By : _____	Fax No. : _____
Telephone No. : _____	E-mail : _____
<u>For Hotel Use Only</u>	
Reservation Confirmed : _____	Date : _____
	Reservation No. : _____

(Rooms are available on a first-come-first-served basis.)