**Outstanding Alumni Award of PolyU   
Department of Aeronautical and Aviation Engineering 2024**

The **Outstanding Alumni Award of PolyU Department of Aeronautical and Aviation Engineering** aims to give public recognition to outstanding graduates of a PolyU academic department for their professional achievements and significant contributions to the community and their alma mater.

**Nomination and Selection Schedule**

Nominations for **Outstanding Alumni Award of PolyU Department of Aeronautical and Aviation Engineering** are invited for submission.

* Call for nomination starts from 15 March 2024
* Nomination Form returns by 24 April 2024

Selection for Department Award will be conducted in May 2024.

**Eligibility**

The nominated ***candidate*** must be a bona fide graduate who has successfully completed a full-time or part-time programme offered by the Department of Aeronautical and Aviation Engineering (AAE), PolyU, which led to an academic award accredited.

The ***proposer*** can be AAE graduate, AAE staff and current Departmental Advisory Committee member of AAE. There is no limit to the number of nominations to be submitted by each proposer. However, the proposer cannot be the candidate himself/ herself or a direct relative of the candidate.

**Award Categories and Selection Criteria**

There are four award categories, namely “Professional Achievement”, “Entrepreneurial Achievement”, “Scholarly Achievement” and “Community Service Achievement”. The selection criteria for each category are listed below.

Selection is based on the nominee’s accomplishments in his/her personal achievements in the field, contributions to the community, and support and contributions to PolyU. Candidates who is aged under 40 by the end of the award year will be considered under the Outstanding PolyU Young Alumni stream.

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| **Award Category** | **Description** |
| Professional Achievement | This category recognises alumni who have attained distinguished achievements, demonstrated exemplary leadership, and made a strong impact on their profession/ industry/ society. |
| Entrepreneurial Achievement | This category recognises alumni who have demonstrated outstanding innovation and entrepreneurship, as well as founded or advanced business or technology ventures with impact. |
| Scholarly Achievement | This category recognises alumni scholars who have made notable scholarly or research contributions in their disciplines, with proven track records and excellent reputations in the field. |
| Community Service Achievement | This category recognises alumni who have made impactful contributions to the communities, or demonstrated an extraordinary level of commitment, volunteerism and/or philanthropy for promoting the wellbeing of the communities. |

*Notes: The bestowal of the award shall be subject to individual merits of the candidates. No award shall be given out in a certain category if no suitable candidate is identified.*

In addition to honouring distinguished graduates for their distinction in their chosen fields, the Award recognises the alumni’s active support to their alma mater. ***Support and Contribution to PolyU AAE*** is one of the key selection criteria at all levels.

**Panel of Judges**

Panel of Judges, comprising both internal and external members, will be formed to examine the nominations and assess candidates’ qualifications and performance for the awards.

**Enquiries**

Ms Carol Chan

Department of Aeronautical and Aviation Engineering

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Tel: 3400 8482

Updated March 2024

**Nomination Form for Outstanding Alumni Award of PolyU Department of Aeronautical and Aviation Engineering 2024**

*This form contains five parts, and all parts must be completed. Please also submit a passport photo of the candidate, and photocopy of certificate(s), award(s), and supplementary documents, if any, with this form.*

**Part I – Candidate’s Personal Particulars**

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| Salutation:  Prof. / Dr / Ir / Sr / Mr / Mrs / Ms / Miss *(please delete where appropriate)* | |
| Name in English: | |
| Name in Chinese: | |
| Year of Birth: | Mobile No.: |
| Email Address: | LinkedIn, *if any*: |
| Correspondence Address: | |
| Educational Background:  (*Academic qualifications awarded by PolyU and other tertiary institution, in reverse chronological order*)  e.g. Bachelor of Science in Electronic Engineering, The Hong Kong Polytechnic University (2000) | |
| Professional Qualifications:  e.g. CPA, CFP, J.D., M.D. | |
| Honour(s) and Award(s):  e.g. JP, MH, BBS, SBS, GBS. | |
| Career History:  *(Current and previous job position(s) and organisation(s), in reverse chronological order*)  e.g. Chairman and Chief Executive Officer, ABC Corporation (1 Feb 2000 – present) | |
| Current Job:   |  |  | | --- | --- | | Organisation: |  | | Website: |  | | About the organisation: | Please briefly describe the size (e.g. no. of employees, offices) and nature of the organisation. | | Position: |  | | Description of roles and responsibilities: |  | | |

**Part II – Candidate’s Support and Contribution to PolyU**

*Please list out candidate’s support and contributions to PolyU, and describe his/her role and participations.*

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| Leadership and/or participation in University events and alumni activities:  e.g. A guest speaker of an alumni talk, serving as a committee member of alumni association   |  |  |  |  | | --- | --- | --- | --- | | Affiliated Unit | Activity Name | Role | Period/ Year | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |
| Support in advisory committee/ academic review/ teaching/ research/ student development:  e.g. Serving as an external examiner, a member in departmental advisory committee, as a mentor for students, or offering internship or WIE to students   |  |  |  |  | | --- | --- | --- | --- | | Affiliated Unit | Title | Role | Period/ Year | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |
| Other supports rendered to PolyU’s initiatives including financial / in-kind donation or sponsorship: |

**Part III – Nomination for Award Categories**

The Candidate is nominated to the following award category. *(Please tick the applicable award categories)*

* **Professional Achievement**  
  *This category recognises alumni who have attained distinguished achievements, demonstrated exemplary leadership and made a strong impact on their profession/ industry/ society.*
* **Entrepreneurial Achievement**   
  *This category recognises alumni who have demonstrated outstanding innovation and entrepreneurship, as well as founded or advanced business or technology ventures with impact.*
* **Scholarly Achievement**   
  *This category recognises alumni scholars who have made notable scholarly or research contributions in their disciplines, with proven track record and excellent reputation in the field.*
* **Community Service Achievement**   
  *This category recognises alumni who have made impactful contributions to the communities, or demonstrated an extraordinary level of commitment, volunteerism and/or philanthropy for promoting the wellbeing of the communities.*

**Part IV – Candidate’s Achievements/ Accomplishments**

*Please provide the details and provide supplementary, where applicable.*

**(1) Professional achievement and impact**

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| Accomplishments and reputation in the profession/ industry/ civil service: |
| Innovation and impact on the profession/ industry/ society: |
| Recognition and awards received from the profession/ industry/ public:  Please specify the name of the recognition/ award, organiser, country/ region, and year of recognition. |

**(2) Entrepreneurial achievement and impact**

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| Nature, size and development of the business or technology venture/ enterprise:   |  |  | | --- | --- | | Candidate’s role: | 🞏 Founder/ Co-founder  🞏 Shareholder  🞏 Management (Please specify candidate’s roles) | | Year of establishment: |  | | About the venture/ enterprise: | For Startup, please specify the stage of development e.g. Seed stage, Series A, if applicable.  For others, please indicate it is a listed or private company. | | Website: |  | | Major products/ services: |  | | Development: | Please describe the development and/or advancement of the business or technology venture/ enterprise, if applicable. | | Technology: | Please specify the technologies developed, if any. | | Financial information: | Revenue (in HKD):  Valuation*, if applicable* (in HKD): |   *Please provide and attach relevant information on the above if applicable.* |
| Innovation and impact of the venture/ enterprise: |
| Recognition and awards received from the industry/ community: Please specify the name of the recognition/ award, organiser, country/ region, and year of recognition. |

**(3) Scholarly and research achievement and impact**

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| Scholarly and research achievements with an emphasis on impact:  Please highlight the impact of the scholarly and research activities of the candidate. |
| Reputation and leadership in the field: |
| Scholarly/ research recognition and awards:  Please specify the name of the recognition/ award, organiser, country/ region, and year of recognition. |

**(4) Community service achievement and impact**

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| Commitment and contribution to community services or voluntary/ philanthropic services that are on pro bono basis:  Please describe candidate’s role and involvement in the services, affiliated unit, and year. |
| Leadership and impact of community service for social good: |
| Recognition and awards received from communities served:  Please specify the name of the recognition/ award, organiser, country/ region, and year of recognition. |

**Part V – Proposer’s Particulars**

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| Name in English: | Name in Chinese: |
| Post Title: | Organisation: |
| Mobile No: | Email Address: |
| **Proposer’s Recommendation**  *In no more than 200 words, please share why you recommend this candidate for the Award.* | |
| Affiliation with AAE:  🞎 Graduate of AAE, PolyU (Award Year: \_\_\_\_\_\_; Award Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)  🞎 Staff Member of AAE, PolyU  🞎 Current members of Departmental Advisory Committee of AAE, PolyU | |
| **Personal Information Collection Statement**  All information submitted on this nomination form will be kept strictly confidential and will only be used by the Selection Committee for the purpose of the selection process. The Department of Aeronautical and Aviation Engineering will send information to the proposer, candidate and/or referees including results announcement, information of award presentation ceremony, etc. through various communication channels by using the personal data provided (including name, email address, mailing address and telephone number). Proposers, candidates and referees can access to or change their personal data by contacting the Ms Carol Chan at 3400 8482 or aae.info@polyu.edu.hk.  **Declaration**  I attest to all the facts in this nomination form (and its attachments). I hereby declare that I agree to abide by the selection regulations for the Award. I am prepared to provide any further information or documents requested by the Department of Aeronautical and Aviation Engineering. | |
| Signature of Proposer: | Date: |