**Seed Fund for Student-Staff Partnership**

The Community of Practice on Student-Staff Partnership (SSP) is pleased to announce the launch of a new seed fund scheme to support SSP projects. The aim of this scheme is to foster a culture of collaboration between students and staff, and to enhance the quality of learning and teaching at PolyU.

**What is Student-Staff Partnership?**

Teachers at PolyU are constantly looking for ways to enhance teaching, learning, and assessment and to increasingly engage students in the process. One way to actively engage students is to create opportunities for students and staff to collaborate and work together in partnership.

SSP can take various forms and cover different aspects of learning and teaching, such as curriculum design, pedagogical innovation, assessment, feedback, and quality enhancement.

Some examples of SSP are as follows:

* Co-producing learning materials, resources, and activities to be used in class
* Co-annotating articles
* Co-recommending open educational resources (OERs)
* Co-creating assessment rubrics
* Co-developing subject syllabus and/or programme curriculum

**Who can apply?**

The scheme is open to all academic/teaching staff (full-time or part-time) who are interested in developing or enhancing student-staff partnership in their teaching or related activities. Applicants are required to form a project team consisting of at least one academic/teaching staff (as the project leader) and at least one student (as the project partner).

**How much funding is available?**

The maximum amount of funding for each project is HK$10,000. The funding can be used to cover expenses such as:

* Remuneration of student partner(s) (e.g. hourly rate) for the co-creation of learning resources, co-creation of assessment rubrics, co-creation of subject curriculum and other SSP pedagogies
* Other reasonable costs related to the project

The funding period is from January 2024 to August 2025. All projects must be completed within this period.

**How to apply?**

Applicants should submit a project proposal using the attached template (see Appendix A) by email to [cop.ssp@polyu.edu.hk](mailto:cop.ssp@polyu.edu.hk) by 31 December 2023.

**When will the results be announced?**

The results will be announced by 15 January 2024.

**Who to contact for enquiry?**

For enquiries, please contact [cop.ssp@polyu.edu.hk](mailto:cop.ssp@polyu.edu.hk).

**Plan for promoting Student-Staff Partnership (SSP)**

Appendix A

(1 page) (Deadline: 31 December 2023)

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| --- | --- | --- | --- |
| **Name(s) of project leader(s) and department(s):** | | **E-mail(s):** | |
|  | |  | |
| **Project title:** | | | |
|  | | | |
| **Project start date:** |  | **Project end date:** |  |
| **Project Objectives:**  What will the project do and how is it specifically related to Student-Staff Partnership? | | | |
|  | | | |
| **Number of student helpers and hours expected:** |  | **Budget requested:** |  |
| **Project deliverables:** | | | |
|  | | | |
| **Evaluation Plan:** How will you measure the impact and success of your project? | | | |
|  | | | |