

## **Notice on Response Actions for the Novel Coronavirus (23) - Special Work Arrangements from 23 March until further notice**

Human Resources Office

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Dear Colleagues

Owing to the sudden surge of COVID-19 confirmed cases in Hong Kong over the last few days and the escalating risk of a potential community outbreak, the Senior Management has decided that with effect from 23 March 2020 until further notice, all staff (including research and temporary staff) should work from home except for those providing emergency services and essential activities on campus with precautionary measures taken. Operations should be maintained to the extent possible through deploying online facilities. The other arrangements as announced before, such as suspension of large-scale activities, and reporting/declaration relating to the novel coronavirus, should continue.

The University will closely monitor the evolving situation and keep you advised of any further update on work arrangements.

Please do take care and stay vigilant while we weather this trying period together with patience, understanding and support to each other.

Blanche Lo

Director of Human Resources