Concurrent Enrollment

You are not normally allowed to enrol at the same time in two full-time/sandwich programmes, whether or not one of the programmes is offered by another institution. Written approval from the PolyU Head(s) of Department(s) concerned must be obtained before registration if you wish to enrol concurrently in one full-time/sandwich programme and one part-time programme, or more than one part-time programme, including those offered by other institutions.

The application form (AS38) can be obtained from the Academic Secretariat Service Centre or downloaded from our web page at http://www.polyu.edu.hk/~as.

Application Procedures

The application period is from 30 January to 8 March 2004.

Application materials can be obtained:

- At: www.polyu.edu.hk/admission
- By post: Please send a 14” x 10” (35.8 cm x 25.7 cm) self-addressed envelope with postal stamps for HK$16.40 marked with ‘Part-time Programme Prospectus’ to Admissions & Promotions Section, Academic Secretariat, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong

- In person (during application period only): Admissions Application Form Distribution Counter (Room P202) on campus, which is near the KCR entrance, The Hong Kong Polytechnic University (open 9 am–7 pm on weekdays, and 9 am–12 noon on Saturdays)

A non-refundable fee of HK$150 will be charged for each application.

You are urged to submit your application online at www.polyu.edu.hk/admission. If you cannot do so, you can submit it by mail or in person.

Enquiries

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| In writing   | Admissions & Promotions Section  
               Academic Secretariat  
               The Hong Kong Polytechnic University  
               Hung Hom, Kowloon, Hong Kong |
| In person    | Academic Secretariat Service Centre  
               1/F, M101, Li Ka Shing Tower  
               The Hong Kong Polytechnic University  
               Open Monday to Friday: 9 am–7 pm  
               Saturday: 9 am–12 noon |

(The Academic Secretariat is closed on Sundays and public holidays.)