

THE HONG KONG POLYTECHNIC UNIVERSITY

INTERNATIONAL POSTGRADUATE SCHOLARSHIPS FOR PHD STUDIES
Application for Admission of Full-time Doctor of Philosophy (PhD) Student

Please complete **Section A** of this form, pass it to the Departmental Research Committee for completion of **Section B** and to the Faculty Research Committee/School Board for completion of **Section C**, and send the completed form to the Research Office for action.

Please note that all the information and personal data you have submitted in connection with this application, together with the subsequent assessment information, may be made available to various parties concerned for the purposes of this application, research student monitoring and administration, and for other related purposes.

Section A : (To be completed by the proposed Chief Supervisor)

Project Title _____

PolyU Staff No.	Title (i.e., Prof/Dr/Mr/Ms etc.)	Surname	Other Names	Dept.	Ext.
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Chief Supervisor _____

Co-supervisor(s) (Max. of 2) _____

Applicant (Title) _____ (Surname) _____ (Other Names) _____

The student will commence the studies on _____ (date) (after 1 July and no later than 31 August 2009. It should not fall on a public holiday).

The student is recommended to be provided with a stipend for ____ years and ____ months. (The duration must be ≤ normal period of study.)

Supervision Load of Chief Supervisor: (The supervision load should not normally exceed 4 full-time or 8 part-time research students who are internally funded. The DRC should request justification if they have concerns about the Chief Supervisor's workload.)

Current supervision of research students registered with PolyU (excluding this application)	FT MPhil (No.)		FT PhD (No.)		PT MPhil (No.)	PT PhD (No.)
	PolyU Funded	Externally Funded#	PolyU Funded	Externally Funded#		
As Chief Supervisor						
As Co-supervisor						

Current supervision of research students outside PolyU	FT MPhil (No.)	FT PhD (No.)	PT MPhil (No.)	PT PhD (No.)
As Chief Supervisor				
As Co-supervisor				

Previous Successful Supervision Experience of Chief Supervisor:

Past successful supervision of research students	FT MPhil (No.)		FT PhD (No.)		PT MPhil (No.)		PT PhD (No.)	
	PolyU	Outside PolyU	PolyU	Outside PolyU	PolyU	Outside PolyU	PolyU	Outside PolyU
As Chief Supervisor								
As Co-supervisor								

Funding from RGC General Research Fund (GRF) or other outside bodies.

Additional Documents Required from the Research Student/Chief Supervisor: (Please tick as appropriate.)

- Form RC/IPS – Application for admission to full-time PhD studies (with application fee in the form of a cheque or a bank draft)
- Form RDC1A - Research degree proposal

- Copies of the qualifications of the applicant
- Copy of English language test score(s) (*only* required for an applicant who has not obtained a degree from a recognized university of which the language of instruction is English.)
- CV and publication lists of the Chief Supervisor

Declaration from Chief Supervisor

1. I am/am not* registered for a research degree. (If I later register for a research degree, I will inform the Departmental Research Committee.)
2. I have / have had / have not had* a relationship with the applicant that may constitute a conflict of interest**.

Declaration from Co-supervisor(s)

I. First Co-supervisor

1. I am/am not* registered for a research degree. (If I later register for a research degree, I will inform the Departmental Research Committee.)
2. I have / have had / have not had* a relationship with the applicant that may constitute a conflict of interest**.

II. Second Co-supervisor

1. I am/am not* registered for a research degree. (If I later register for a research degree, I will inform the Departmental Research Committee.)
2. I have / have had / have not had* a relationship with the applicant that may constitute a conflict of interest**.

Signature _____ Date _____
(Chief Supervisor)

Signature _____ Date _____
(Co-supervisor)

Signature _____ Date _____
(Co-supervisor)

Section B : (To be completed by the Departmental Research Committee - please tick the appropriate box below)(1) **Recommendation**

- We recommend/do not recommend* this applicant for admission as a full-time PhD student using the quota for the *International Postgraduate Scholarships for PhD Studies*.

(2) **Academic Qualifications**

- a. The applicant holds a first class (honours) bachelor's degree from a recognised university.

If the applicant is a graduate of a university that does not adopt the class honours system, it is important that Section (2)b below be completed.

- b. The applicant's academic qualifications are equivalent to a first class (honours) bachelor's degree from a recognised university. His/Her Grade Point Average (GPA) is _____ in the US system or s/he is within the top _____ % of graduates in other systems. The transcript is attached.

Note: To be eligible for the *International Postgraduate Scholarships for PhD Studies*, the applicant should preferably possess a bachelor's degree with a GPA 3.75 or above in the US system, or be within the top 10% of graduates in other systems.

- c. The applicant is a final-year undergraduate student and has the potential to obtain a first class honours bachelor's degree or equivalent.
- d. The applicant's academic qualifications include _____ and the list of research output items during his/her postgraduate studies can be found in the CV attached.

* Please delete as appropriate

** If your answer is affirmative, please explain in a separate appended paper.

(3) **Applicant not Meeting the Criteria for the International Postgraduate Scholarships for PhD Studies**

- We recommend this applicant for admission to the PhD programme. The justifications for our recommendation are:

(4) **Associated Money**

- We recommend the division of the associated money (\$20,000) in the amount of \$_____ for general expenses and \$_____ for equipment be transferred to this applicant’s budget account to support his/her studies after admission until the following 30 June.

(5) **Supervisory Arrangements (Applicable for a Team of Supervisors)**

- We recommend the proposed supervisory arrangements, considering that the existing supervision loading of the supervisors is acceptable.

Comments made by the DRC:

Signature _____ Date _____
 (Chair, Departmental Research Committee)

Section C: (To be completed by the Faculty Research Committee/School Board - please tick the appropriate box below)

- We endorse/do not endorse* this application for admission as a full-time PhD student using the quota for the *International Postgraduate Scholarships for PhD Studies*. Priority: _____
- We endorse/do not endorse* this applicant who does not meet the criteria for the *International Postgraduate Scholarships for PhD Studies*. The justifications are:

Comments made by the FRC/SB:

Signature _____ Date _____
 (Chair, Faculty Research Committee/School Board)

* Please delete as appropriate