

C13. Staff Discipline Committee
教職員紀律委員會

Terms of Reference

1. To receive cases referred to it by the Grievance Committee (GrC) that have been found by the GrC to be substantiated.
2. To receive cases referred to it by the GrC where the staff member making the complaint was found to have acted maliciously.
3. To receive other cases of staff discipline referred to it by the President.
4. To consider the cases referred to it and decide on appropriate action that should be taken.
5. To refer to the Council's Disciplinary Committee those cases concerning staff members appointed under the Conditions of Service for Academic and Equivalent Administrative staff on Superannuable Terms where removal from appointment is considered as the appropriate action to be taken.
6. To submit a quarterly report to the President covering the Committee's activities.

Composition

Chairman: President or his/her delegate

Members: At least one senior staff member, appointed by the President

Chairman of the Grievance Committee or Chairman/a Member of the Independent Panel of Inquiry/Standing Panel of the case being considered, appointed by the President

An external member who does not currently assume an official capacity in the University, appointed by the President

Secretary: Director of Human Resources or his/her nominee

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