

## **D8.1 Faculty Advisory Committee** **學院顧問委員會**

### **Terms of Reference**

The role of the Faculty Advisory Committee is to provide a forum for the non-local/local academics, the industries, the professions and the community to advise the Faculty and contribute to its planning and development. The Committee will:

1. Give advice to the Dean and the Faculty Board on the Faculty Plan and future developments.
2. Identify opportunities in research and education.
3. Advise the Dean on ways in which the community can contribute to the further development of the Faculty.
4. Receive summary reports on Departmental Advisory Committee meetings, and others, as appropriate, on the work of the Faculty, using suitable statistical data and benchmarks.

### **Membership**<sup>1</sup>

Chairman	:	A lay member*, appointed by the President on the recommendation of the Dean
Convenor	:	The Dean
Honorary <sup>2</sup> Members	:	A lay member(s), appointed by the President on the recommendation of the Dean
Members	:	Up to 6 lay members*, appointed by the Dean in consultation with the Heads of Department in the Faculty to represent non-local/local peer institutions, the industries, the professions and the community
Secretary	:	The Faculty Secretary or his/her nominee

\* A person external to the University

#### Note 1

To provide a broad view and develop international benchmarking, the membership of FAC should include academic members from non-local/local peer institutions and members from the industries or the professions. There should be a balance between the two categories of members, say, half and half. Depending on the nature of the discipline, the proportion of academic members would be up to individual Faculties to decide, but there should be a strong academic representation.

#### Note 2

The position of Honorary Member may be included in the membership of FAC if deemed appropriate by the President. Only a very limited number of persons will be appointed as Honorary Members. They will not be required to assume any functional role in the Committee.

#### Terms of Office and Period of Appointment

The Chairman, Honorary Members, if applicable, and all members are appointed on three-year terms, and may be re-appointed for another term, i.e. the maximum term of office shall not exceed six consecutive years in total.

#### Frequency of Meetings

Faculty Advisory Committees shall meet as frequently as necessary, preferably once every two to three years.

11 January 2012