

C3. Catering Committee 膳食委員會

Terms of Reference

The role of the Catering Committee is to make recommendations to the Resources Advancement and Management Committee (RAMC) on the management of catering services provided by the operators of catering outlets on-campus and execute the relevant decisions of RAMC to ensure that quality catering services are provided at the University. The Committee shall:

1. Plan and recommend on policies, management mechanisms, financial or other resources provision for catering services on campus and in student hostels, as well as other changes at a strategic level.
2. Seek, collect and analyse views of users of catering services.
3. Review and monitor the food quality and hygiene standard of catering services.
4. Be delegated the authority to approve the following:
 - (a) tender specification, terms of catering agreement, tender awards, early termination and catering agreement renewal, along the direction and strategic decision of RAMC;
 - (b) change of opening hours/temporary closure of catering outlets based on justifiable reasons;
 - (c) update of menu of catering outlets within the defined cuisines as stipulated in the catering agreement; and
 - (d) menu price adjustment in accordance with the built-in mechanism as stipulated in the catering agreement.
5. Submit an annual report to the President covering the Committee's activities for the previous 12 months from 1st July to 30th June.

Composition*

Chairman: A senior staff member appointed by the President

Prof. K. K. Ling, Interim VP(CDF)
[16.3.2024 – until further notice]

Co-Chairman: A senior staff member appointed by EVP

Ir Prof. Horace Mui, Interim Dean(S)
[16.1.2025 – 30.9.2025]

Members: Dean of Students or a senior staff member from SAO appointed by EVP

Ms Joyce Cheung, Section Head (SRSS) (SAO)
[1.7.2024 – 30.9.2025]

Director of CFSO or a senior staff member from CFSO appointed by EVP

Mr Stephen Wong, DoCFS
[20.8.2024 – 30.9.2025]

Two staff members (one academic and one non-academic) nominated by PUSA

Dr Hilda Cheung, Lecturer (BEEE)
[Two-year term: 1.10.2023 – 30.9.2025]

Dr K P Mark, Senior Educational Development Officer (EDC)
[Two-year term: 1.10.2023 – 30.9.2025]

One research staff member nominated by VP(RI)

Dr Chili Wu, Principal Research Fellow (BEEE)
[Two-year term: 1.4.2025 – 31.3.2027]

One FO representative nominated by DoF

Ms Angela Liu, ADoF
[Two-year term: 1.10.2023 – 30.9.2025]

One CDO representative nominated by DoCD

Ms Margaret Lam, ADoCD
[Two-year term: 1.11.2024 – 31.10.2026]

One HRO representative nominated by DoHR

Mr Regan Hui, AsstDoHR
[Two-year term: 1.10.2023 – 30.9.2025]

Two undergraduate students (one local and one non-local) selected and nominated by SAO

Mr Chan Chak Shun (local)
Year 3, BA(Hons) English & Applied Linguistics (ENGL)
[One-year term: 1.11.2024 – 31.10.2025]

Ms Sahu Sanchita (non-local)
Year 1, BBA(Hons) Scheme in Management & Marketing (MM)
[One-year term: 1.11.2024 – 31.10.2025]

Two research postgraduate students (one local and one non-local)
nominated by Dean(GS)

Mr Lau Ho-wai Justin (local)
Year 2, Doctor of Philosophy (ISE)
[One-year term: 1.10.2024 – 30.9.2025]

Mr Lyu Zihang (non-local)
Year 2, Doctor of Philosophy (EEE)
[One-year term: 1.10.2024 – 30.9.2025]

One student from the Student Halls of Residence nominated by Dean(S)

Ms Tang Tin Yan
Year 2, BEng(Hons) Scheme in Aviation Engineering (AAE)
[One-year term: 1.11.2024 – 31.10.2025]

Secretary: A staff member from the Catering Services Team (CFSO)

Mr Ken Chan, Catering Services Manager (CFSO)

**The term of Chairmanship and Membership is renewable.*

1 April 2025