



## **Internship programme in Geospatial Lab**

The Geospatial Lab (GeoLab), established by the Development Bureau of the Hong Kong Special Administrative Region Government, is dedicated to promoting spatial data and GIS education, aiming to enhance public awareness of spatial literacy. Our Internship Programme provides valuable opportunities for interns to engage with our service as a way to assist them in exploring technologies and applications that utilize spatial data and GIS. GeoLab will provide interns with briefings and basic training to support them in fulfilling their assigned responsibilities.

### **Duties**

- Provide TA support to many GIS workshops conducted in GeoLab
- Assist in creating posts and maps for the Social Media platform
- Help to prepare teaching materials and videos
- Assist in and support front-of-house operations including docent visits, group visits, and Experience day

### **Entry Requirements**

- Undergraduates from disciplines in surveying, geography, urban studies, environmental science, social science, IT, and other related courses
- Knowledge of GIS/spatial data is necessary
- Eager to explore new technologies that adopt spatial data and GIS
- Knowledge of graphic skills like Photoshop or Adobe Illustrator is an advantage but not necessary
- Have a good command of written Chinese and English, and be able to speak fluent Cantonese and English. Knowledge of Mandarin is an advantage
- Have a mature, attentive and friendly demeanor when welcoming our guests and visitors

### **Working period**

The position is available throughout the year and operates on an as-needed basis. The working hours are flexible, allowing for adjustments to accommodate your study plan. A new round of recruitment will start in March 2024.

If you are interested in this position, please send your resume and cover letter to GeoLab at email: [services@csdigeolab.gov.hk](mailto:services@csdigeolab.gov.hk). Enter “Internship programme 2024” in the subject field.

### **Remuneration**

Stipend: HKD70 per hour (each intern will be covered under the GeoLab insurance plan)

### **Expiry Date of Job Application**

5 April 2024