

THE HONG KONG POLYTECHNIC UNIVERSITY

EDUCATIONAL DEVELOPMENT CENTRE

Post Specification

Instructional Design Specialist (Ref. 97159)

[to be appointed at the substantive level of Senior Project Fellow/Project Fellow; Appointment period: twenty-four months] (Re-advertisement)

Duties

The appointee will be appointed at the substantive level of Senior Project Fellow/Project Fellow to provide instructional design expertise for the e-Learning project - "3C: A strategic approach to enabling, integrating and enhancing blended (e)Learning within an institutional framework".

The appointee will be required to:

- (a) contribute as a core member of the project team through the provision of instructional design expertise;
- (b) provide consultation and expertise to parties concerned in relation to the project and the use of technology incorporating current theories in teaching and learning in higher education;
- (c) coordinate the development, implementation and maintenance of institutional e-Learning resources to support the project outcomes;
- (d) plan, develop and offer courses, workshops and other activities for staff in the areas of innovative technologies and the appropriate use of instructional technologies as they relate to the project; and
- (e) contribute to all aspects of the project and associated tasks.

Qualifications

Applicants for the post of **Senior Project Fellow** should have a doctoral degree plus at least eight years of postdoctoral project experience or equivalent qualifications and experience. Applicants for the post of **Project Fellow** should have a doctoral degree plus at least three years of postdoctoral project experience or equivalent qualifications and experience. Applicants for either post should have the required experience in the areas of educational technology and/or instructional design, preferably in technology-enriched instruction or e-Learning projects.

Applicants should also have :

- (a) excellent facilitation/interactive teaching skills and a commitment to student-centred learning;
- (b) excellent communication, consultation and interpersonal skills;
- (c) a proactive and innovative working style with strong organizational, problem solving and leadership skills;

- (d) a commitment to customer service and a team-oriented approach to work;
- (e) proven competence and expertise in the use of innovative technologies for e-Learning development and support at university level; and
- (f) demonstrated ability and understanding of teaching and learning theories as they relate to the alignment of learning objectives with technology in e-Learning.

Shortlisted candidates will be required to submit a portfolio of their recent work / accomplishments and attend an interview.

For further information regarding the project please refer to the Project Overview – http://eldss.edc.polyu.edu.hk/download/3C_Project_Overview.pdf.

Applicants are invited to contact Mr Peter Duffy at fax no. 2334 1569 or email etpeterd@inet.polyu.edu.hk for further information.

[Applicants who have responded to the previous advertisement on 31 May 2008 need not re-apply.]

Remuneration

Salary offered will be commensurate with qualifications and experience. Applicants should state their current and expected salary in the application.

28 July 2008