

Personal Information Collection Statement (PICS)

Please read the following carefully before submitting this form.

1) Once your application is successful, the personal data and supplementary information provided in this application will become part of your University-managed Accommodation (UMA) residential records. All your residential information of whatever form like personal data, UMA fee payment status, health related information, disciplinary records, access records, CCTV records, academic information and other information related to your UMA residency will be used by PolyU for the following purposes:

- administering your UMA residency;
- processing requests or matters related to UMA activities and functions;
- handling UMA discipline matters;
- facilitating communications between you and PolyU;
- handling emergency;
- managing UMA affairs;
- conducting statistical analysis, research, surveys, quality assurance and review; and
- other purposes directly relating to any of the above.

2) It is our policy to retain the personal data of applicants and residential records of successful applicants for future reference for a period of not more than 6 years and the disciplinary records and financial information of successful applicants for a period of not more than 8 years under normal circumstances. Thereafter, information will be destroyed.

3) [PolyU PICS](#)