

Faculty of Humanities

Dean's Award for Research Excellence (DARE)

1. Introduction

To give due recognition and encouragement to staff members/teams who have demonstrated outstanding performance/achievement in research and scholarly activities in the areas of Humanities, an award system is introduced in the Faculty.

The Award is NOT part of the President's Award, but will be given to recognize outstanding achievements in research and scholarly activities of a nature specific to the areas of Humanities which may not normally be classified as "typical" research/scholarly achievements under other evaluation mechanisms of the University. Examples are publications in Chinese and publication of textbooks which are of significant academic merit contributing to the development of the discipline concerned.

2. Award Name

Dean's Award for Research Excellence (DARE)

3. Eligibility

- a. The awards are open for competition by all full-time academic and teaching staff members/teams in the constituent Departments and Centres of the Faculty of Humanities.
- b. For previous recipients of the DARE award, they will be eligible to be considered for the DARE award in the subsequent rounds. Such nominations will be assessed based on performance/achievement attained after the receipt of the last award.

4. Award Categories

- a. Research which expands knowledge in the field (either individual researchers or research teams).
- b. Research which improves our quality of life, including research in teaching and learning (either individual researchers or research teams).

A combined maximal of 4 awards will be given out each year, regardless of their categories. No award will be given if there is no qualified candidate.

5. Indicative Criteria for Assessment

- a. Assessment will be based on the significance and impact of research outputs and scholarly activities.
- b. Reference will be made to the FH Expectations on Research Performance. However, consideration will be made to the nature of research in the areas of Humanities.
- c. The assessment will be conducted with due consideration given to the performance/achievement of a staff member relative to his/her rank, experience and stage of career development.

6. Assessment Panel

- a. Nominations submitted by Head/Director of the Department/Centre concerned will be considered by an Assessment Panel chaired by the Dean of Faculty.

- b. The membership of the Assessment Panel will be determined by the Chairman. External assessment may, if necessary, be obtained at the discretion of the Assessment Panel concerned.
- c. The Assessment Panel will consider to nominate, from amongst the recipients of the Awards in the prevailing year and the previous one year, for further consideration of The President's Awards and the Faculty Awards within the President's Award Scheme.

7. The Prizes

- a. Each awardee will receive a certificate of commendation signed by the Faculty Dean, regardless whether s/he or the research team has been further nominated for consideration of the President's/Faculty Award.
- b. A cash prize of HK\$5,000 will be given to each individual awardee / awarded research team. However, awardees, individual or team, will not be eligible for the cash prize if they are nominated for and successfully received the President's/Faculty's Awards.

8. Frequency of Awards

The scheme of awards will be operated as an annual exercise on a cycle of one calendar year, following the schedule of the Faculty/President's Award.

9. Nomination Procedures

- a. Call for Nominations
The Office of the Faculty of Humanities will issue a general notice each year to invite nominations from Heads of Department/other staff members.
- b. All nominations should be submitted in the form of a case write-up on the nominees' outstanding performance/achievement (of not more than three pages of A4 size paper), using the form for the President's/Faculty Award.
- c. Each nomination should be accompanied by evidence of the nominee's outstanding performance/achievement including a detailed assessment from the Head of Department concerned. For Team Awards, the detailed assessment will be prepared by the Head of Department of the team leader.
- d. The Assessment Panel reserves the right not to consider any nomination that does not contain such supporting documents.
- e. All nominations must have the consent of the nominees.

10. Other Procedures

Faculty Dean has the sole discretion to prescribe procedures other than those mentioned above as appropriate to suit specific circumstances. Reference will be made to the President's/Faculty Award Scheme when necessary and where appropriate.

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