


Online Payment Guideline for Exchange-in Students

Go to: https://www29.polyu.edu.hk/foccp/ccp_payment_menu.jsp



THE HONG KONG
POLYTECHNIC UNIVERSITY
香港理工大學

On-line Card Payment System Event Payment Menu

Welcome to the On-line Card Payment System of the Hong Kong Polytechnic University. This System accepts **Visa**, **Master** and **CUP (China UnionPay)** card payment. If you are not holding a valid card issued by Visa, Master or China Union Pay, please do not proceed to make payment with this System.

Please select an event host department and press the "Search" icon to list out the events being organized by the selected department or you can select an event directly from the Event ID drop down box.

Event Host Department	<input type="text" value="CMAO - Chinese Mainland Affairs Office"/>
Event Search	<input type="text"/> Search by key phrase
Event List	<input type="text" value="D899489001 - Registration Fee for PolyU Student Exchange Programme (CMAO - Inbound E"/>

If you cannot find the required event for payment arrangement, please contact the concerned host department or Finance Office by email (foadm@inet.polyu.edu.hk) for assistance.

1. Please select **CMAO** at Event Host Department or **D899489001** at Event List, and then Click "Search" button.

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On-line Card Payment System Event Payment Page

Event Detail			
Event Title	PolyU Student Exchange Programme (CMAO - Inbound Exchange)		
Nature of Payment	Registration Fee		
Event Start Date	01-Sep-2011	Event End Date	31-Dec-2099
Host Department	CMAO	Contact Person	Angus Tam
Contact Telephone	(852) 34002988	Contact E-mail	ocangus@inet.polyu.edu.hk

2. Please make sure the Event Title is **PolyU Student Exchange Programme (CMAO – Inbound Exchange)**

Please fill in the following payment detail




Name of Payer:	<input type="text"/>
Card Holder Name:	<input type="text"/>
Email Address:	<input type="text"/> You will receive an Email after successful payment for reference.
Payment Amount (HK\$):	1250.00
Card Type:	<input type="radio"/> VISA/Master Card   <input type="radio"/> CUP Card (China UnionPay Card) 

3. Input all the required fields.
- **No Chinese allowed**
 - Name of Payer:
Your full name on ID Card
 - Card Holder Name:
The exact name shown on the card

4. Select your **card type**.

Important Note:

Once you click on the button below, you will be directed to a secure JETCO Payment Gateway webpage, which will give you about 60 seconds to fill in your "card no." and "card expiry date" and click on "proceed". So, please have your card ready before clicking on the button below. If you use CUP card or a card with Verified by Visa / Master SecureCode protected, you must have the relevant code / password in hand as well.

Proceed to pay by Visa / Master / CUP Card   

[Back to payment menu](#)

5. Click "Proceed to pay by Visa / Master/ CUP Card"

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BEA 東亞銀行 **JETCO** **Payment Gateway** **The Secure Way to Pay**

You are connected to a Secure Payment Page operated by **Joint Electronic Teller Services Ltd.**
Your payment instruction will be securely transmitted to the bank for authorisation.


Transaction Details

Merchant Name: The HK Poly University
Amount: 1250.00
Currency: HKD
Invoice Number: **D89948900100040925**

Card Information

Please enter your card information below and press "Proceed" for payment.

Card Number:

Proceed **Cancel**  **安全支付**
Secure Online

If you have any question regarding the transaction, please contact the merchant directly.

Use of this service is subject to the following Terms of Service and Privacy Policy. 

6. A page of BEA bank will pop-up

7. Complete all the required card information and click proceed for payment

8. For successful payment, a webpage of "Payment Successful" will be displayed. (Otherwise "Payment Declined" will show up.)
Please make down the invoice no. and send it to ocstex@polyu.edu.hk with your name and PolyU Student ID for our record.
You may also print the confirmation page.

9. A payment acknowledgement email will also be sent to your email. **This email of successful payment is regarded as official receipt from PolyU, subject to actual payment capture.** No separate printed copy of official receipt would be provided.