THE HONG KONG POLYTECHNIC UNIVERSITY DEPARTMENT OF APPLIED SOCIAL SCIENCES

Fieldwork Placement Student Application Form for Project Expenses Subsidy

(To be filled in by student(s) undertaking the project and submitted together with the supervisor's recommendation to the Director of Fieldwork Education.)

The information you provide in this form and subsequently in the event of this form being either processed or given further effect will be used for the purposes of estimation and preparation of claims/subsidies/allowances. The completion of all the fields of the form is obligatory. Failure to complete one or more of the fields may cause delay in payment. The information you provide in this form may be disclosed to other departments or units within the University for one or more of the purposes specified above or a purpose that is directly related to any such purpose or purposes.

F) Evaluation:

Programme Title (Mode): BASW(FT)/ BASW(PT)/ MSW(PT) * Nature of Placement: Block / Concurrent * Name of Student(s)	(inese)
Name of Student(s) Involved	(inese)
Involved		
	()
	()
	()
Name of Agency :		
Tel. for Contact :		
Project Description A) Name of Program:(English(Chine B) Introduction:	•	
C) Objectives of the Program:		
D) Nature and Number of Clientele:		
E) Main Program Tasks:		

III)	Financial Implications Pudget Proposed (Must provide detailed breekdown)					
	Budget Proposed (Must provide detailed breakdown)					
	Item		Income	Expenditure		
		Total				
		Total				
		Deficit				
lmou	unt Requested and Reason for Applying Subsident	dy from Hong Ko	ong Polytechnic	University, APSS		
•	echnic University)		D-4			
Signature of Student(s):		Date:				
he fo	collowing part should be filled in by supervisor Supervisor's Recommendation Comments from Supervisor:		Bute.	_		
he fo	following part should be filled in by supervisor Supervisor's Recommendation	or.				
he fo	Collowing part should be filled in by supervisor Supervisor's Recommendation Comments from Supervisor:	OY.				
he fo	Supervisor's Recommendation Comments from Supervisor: Amount of Subsidy Recommended:	form carefully an	d am in support o			
The fo	Supervisor's Recommendation Comments from Supervisor: Amount of Subsidy Recommended: I have examined the student(s) application:	form carefully an	d am in support o	of the application.		
For	Supervisor's Recommendation Comments from Supervisor: Amount of Subsidy Recommended: I have examined the student(s) application: Signature of Supervisor:	form carefully an	d am in support o	of the application.		
The for	Supervisor's Recommendation Comments from Supervisor: Amount of Subsidy Recommended: I have examined the student(s) application: Signature of Supervisor: Office Use	form carefully an	d am in support o	of the application.		